



DFB-MEDIEN

DFBnet

Referee Appointment

User Manual

www.dfb-medien.de

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Referee Appointment

1. Starting the program

To access the Referee Appointment application, open MatchPlus in your browser:

Registration

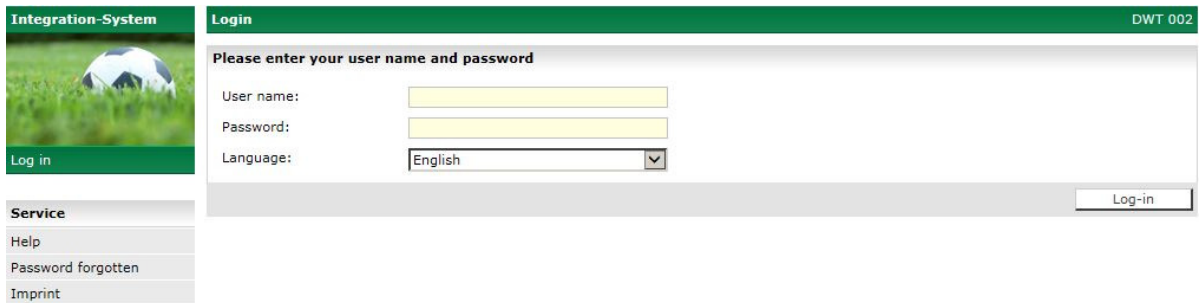
In order to work with MatchPlus, you must have a user ID. If you have not yet received a user ID for the referee appointment, please contact your state football association.

Note

If you have a user ID, enter your user name and password in the appropriate field and confirm your entries by clicking on the "Login" button.

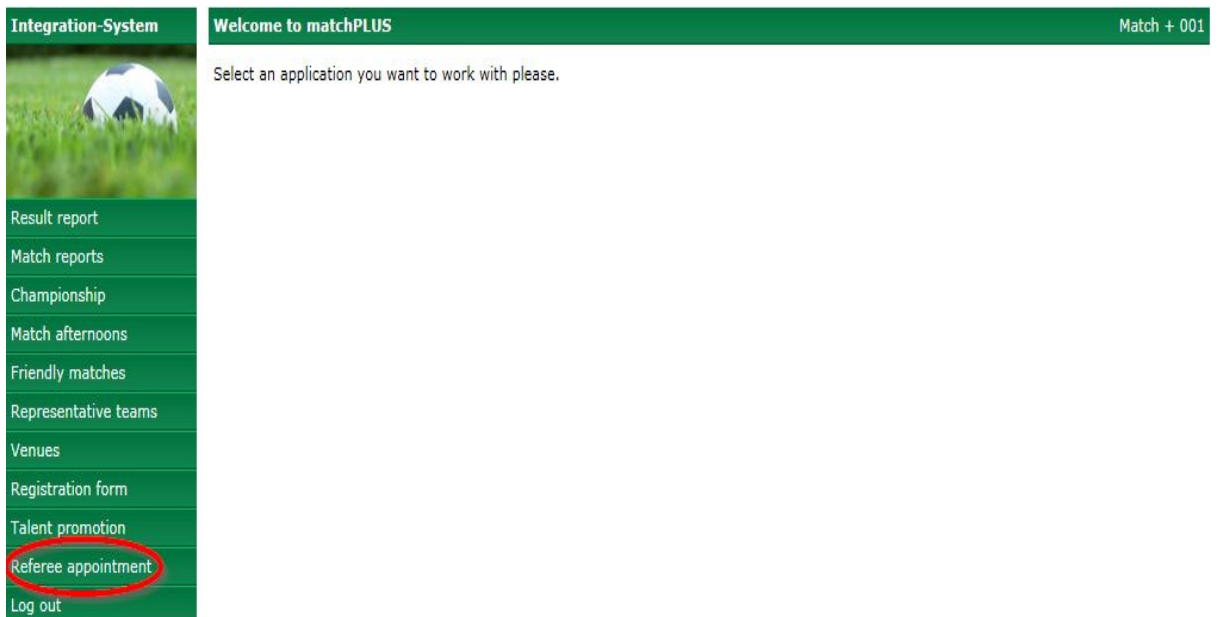
If you receive an error message, first check the caps lock key. If your user ID is not accepted a second time, please contact your state association.

Note



The screenshot shows the MatchPlus Login interface. On the left, there is a sidebar with the title "Integration-System" and a "Log in" button. Below this, under the "Service" section, are links for "Help", "Password forgotten", and "Imprint". The main content area has a green header with "Login" and "DWT 002". Below the header, it says "Please enter your user name and password". There are three input fields: "User name:", "Password:", and "Language:" (with a dropdown menu showing "English"). A "Log-in" button is located at the bottom right of the main content area.

In the "MatchPlus" menu, select the Referee Appointment application.



The screenshot shows the MatchPlus menu. On the left, there is a sidebar with the title "Integration-System" and a "Log out" button. The main content area has a green header with "Welcome to matchPLUS" and "Match + 001". Below the header, it says "Select an application you want to work with please." There is a list of applications: "Result report", "Match reports", "Championship", "Match afternoons", "Friendly matches", "Representative teams", "Venues", "Registration form", "Talent promotion", "Referee appointment" (highlighted with a red circle), and "Log out".

2. Introduction

The Referee Appointment is used to record, modify and approve referee appointments and as a control medium, i.e. for tasks that a referee appointer needs in his day-to-day work. Appointment information, dates and master data can be maintained here.

Referee appointment accesses a central database, thus ensuring that rescheduled matches, cancellations, referee dates, etc. are available immediately to every user worldwide.

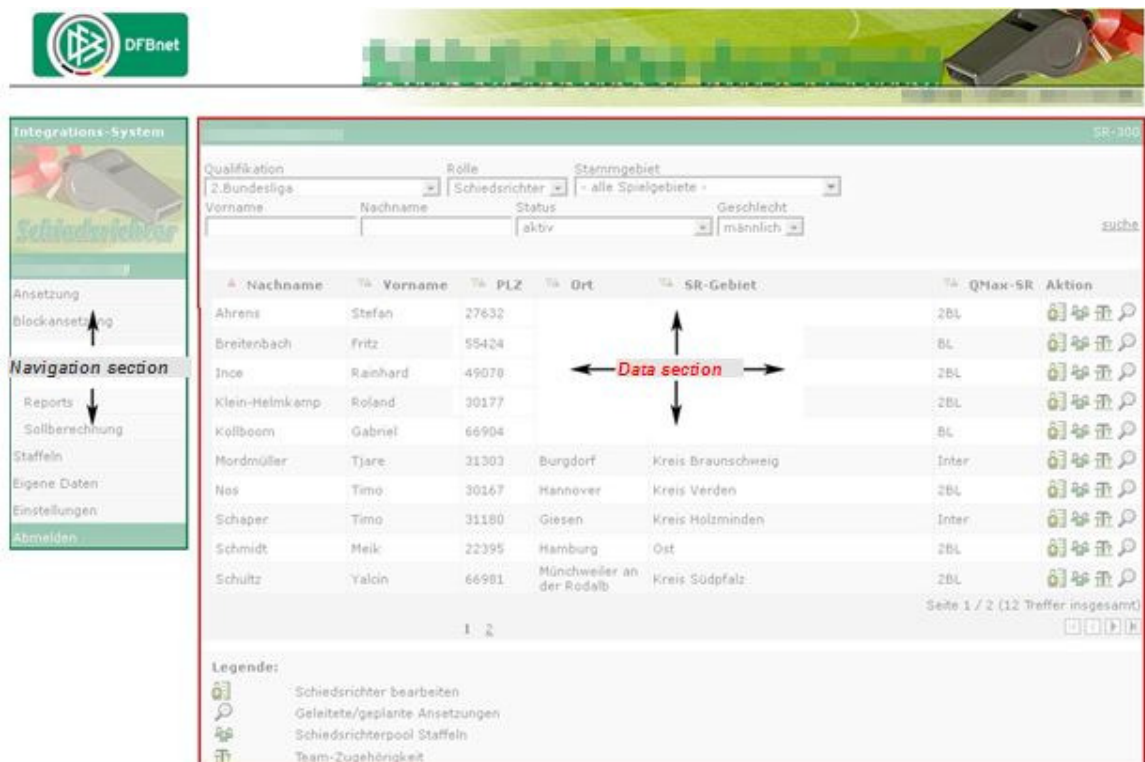
The following explanations always assume that the user has the appropriate authorization.

Note

Appointments can be carried out manually or automatically by the system. A large number of different reports is available. Each referee who has entered an email account in the system is informed of his appointments via email.

The user can also choose between different appointment modes and can manage his personal identifier profile.

3. General window structure



Navigation section

- Ansetzung
- Blockansetzung
- Reports
- Sollberechnung
- Staffeln
- Eigene Daten
- Einstellungen
- Abmelden

Data section

Nachname	Vorname	PLZ	Ort	SR-Gebiet	QMax-SR	Aktion
Ahrens	Stefan	27632			2BL	[Icon] [Icon] [Icon] [Icon]
Breitenbach	Fritz	55424			BL	[Icon] [Icon] [Icon] [Icon]
Ince	Rainhard	49078			2BL	[Icon] [Icon] [Icon] [Icon]
Klein-Helmkamp	Roland	30177			2BL	[Icon] [Icon] [Icon] [Icon]
Kollboom	Gabriel	66904			BL	[Icon] [Icon] [Icon] [Icon]
Mordmüller	Tjare	31303	Burgdorf	Kreis Braunschweig	Inter	[Icon] [Icon] [Icon] [Icon]
Nos	Timo	30167	Hannover	Kreis Verden	2BL	[Icon] [Icon] [Icon] [Icon]
Schaper	Timo	31180	Giesen	Kreis Holzminden	Inter	[Icon] [Icon] [Icon] [Icon]
Schmidt	Meik	22395	Hamburg	Ost	2BL	[Icon] [Icon] [Icon] [Icon]
Schultz	Yalcin	66981	Münchweiler an der Rodalb	Kreis Südpfalz	2BL	[Icon] [Icon] [Icon] [Icon]

Seite 1 / 2 (12 Treffer insgesamt)


Legende:

- [Icon] Schiedsrichter bearbeiten
- [Icon] Geleitete/geplante Ansetzungen
- [Icon] Schiedsrichterpool Staffeln
- [Icon] Team-Zugehörigkeit


The navigation section contains the main functions, while the data section contains the data resulting from these functions.

If available, a legend for the application and/or scrolling functions is shown at the bottom of the dialog window.

3.1 Sorting response lists

Lists with multiple entries can be sorted in ascending or descending order. A sorting icon  is provided for sorting.

4. "My profile" dialog window

Integration-System

Result report
Match reports
Championship
Match afternoons
Friendly matches
Representative teams
Venues
Registration form
Talent promotion
Referee appointment
Appointment
Block appointment
Referee data
Divisions
Configuration
Log out

My profile SR-700

User data
User name: heidi
Surname/First name:
Number of lines per page:
Season:

Save

role	Responsibility
Referee appointers	Lower Saxony
Referee appointers	Type of team: Veterans over 40
Referee appointers	Type of team: Older Men
Referee appointers	Type of team: Female Youth U14 national
Referee appointers	Type of team: Men
Referee appointers	Type of team: Female Youth U15 national
Referee appointers	Type of team: Female Youth U17 national
Referee appointers	Type of team: Male Youth A (18/17)
Referee appointers	Type of team: Women's U20 national
Referee appointers	Type of team: Male Youth B (16/15)
Referee appointers	Type of team: Male Youth C (14/13)
Referee appointers	Type of team: Male Youth D (12/11)
Referee appointers	Type of team: Male Youth E (10/9)
Referee appointers	Type of team: Male Youth F (8/7)
Referee appointers	Type of team: Female Youth U13 national
Referee appointers	Type of team: Women

In the "My profile" dialog window found under "Configuration", the user can gain information about his authorization areas, change his password, enter the number of lines to be shown on each page and select the required season.

- The new password will then apply to all new applications in the system.
- If user data is entered in the appropriate fields, it must be confirmed using the "Save" button.
- The current season must be entered here at the start of each new season.

War-

5. User roles

Referee data manager

As a referee data manager, you have access to all referees in your referee area and are authorized to edit address information and data relevant to appointments. Authorized areas are set by the administrator in User Administration.

Referee appointer:

As a referee appointer, you can make appointments and/or delegate matches for appointment. In the appointment list, you will see exactly the matches in the area(s) in which you have been authorized by the administrator in User Administration.

Division referee appointer

Division referee appointer identifiers are set by the administrator in User Administration. However, this does not give the identifier appointment rights. These are allocated in referee appointment by the referee arbitrator responsible. This is done where the divisions are edited: "Edit access rights".

Referee

With a referee role, you have the option of viewing your own match appointments and updating your personal information.

Referee observer appointer

As an administrator (user), in User Administration, you have the option of assigning an identifier for the role of "Referee observer appointer". This makes it possible to make a clear distinction between the appointment processes for referees and observers in an area (state association, region, district/group).

Club appointer

Matches or individual referee roles delegated to a club for appointment can also be appointed by the club itself.

When assigning rights (User Administration), only the appropriate person identifier has to be allocated to the club; team types and divisions are not required.

For more information, see Manual:

Referee appointment


















































































Role: Referee

6. Referee list

Referee list SR-300




Qualification: - all qualifications
 Role: - all roles
 Core area: - County Hamelin Pyrmont

First name:
 Surname:
 Status: active
 Sex: -all
search

Surname	First name	Postal code	City	Referee area	Qmax-Ref	Action
Akpinar	Peter	31848	Bad Münden am Deister	County Hamelin Pyrmont	2KKI	   
Altenkrüger	Heike	31787	Hameln	County Hamelin Pyrmont	1KKI	   
Al-Zein	Sven	31787	Hameln	County Hamelin Pyrmont	2KKI	   
Anter	Harald	31789	Hameln	County Hamelin Pyrmont	2KKI	   
Arin	Rainer	31860	Emmerthal	County Hamelin Pyrmont	2KKI	   
Armagan	Gregor	31787	Hameln	County Hamelin Pyrmont	RL	   
Baker	Philip	31812	Bad Pyrmont	County Hamelin Pyrmont	CJKL	   
Bardenheuer	Stefan	31855	Aerzen	County Hamelin Pyrmont	2KKI	   
Belau	Heiner	31787	Hameln	County Hamelin Pyrmont	KL	   
Bergmann	Sven	31855	Aerzen	County Hamelin Pyrmont	KL	   
Bergmann	Sven	31789	Hameln	County Hamelin Pyrmont		   
Bernhardt	Sven	31860	Emmerthal	County Hamelin Pyrmont		   
Beutel	Celestino	31855	Aerzen	County Hamelin Pyrmont	CJKL	   
Birnbaum	Üsame	31789	Hameln	County Hamelin Pyrmont	KL	   
Bleck	Timo	31863	Coppenbrügge	County Hamelin Pyrmont	2KKI	   
Blumenstein	Guido	31848	Bad Münden	County Hamelin Pyrmont	2KKI	   
Bode	Heinz-Georg	31848	Bad Münden am Deister	County Hamelin Pyrmont	CJBPo	   
Bode	Stefan	31860	Emmerthal	County Hamelin Pyrmont	2KKI	   
Böhler	David	31789	Hameln	County Hamelin Pyrmont	CJBPo	   
Bokelmann	Tobias	31249	Hohenhameln	County Hamelin Pyrmont		   
Bolte	Sven	31789	Hameln	County Hamelin Pyrmont	AJKL	   
Bolz	Sebastian	31860	Emmerthal	County Hamelin Pyrmont	2KKI	   
Borrmann	Pierre-Marcel	31020	Salzhemmendorf	County Hamelin Pyrmont	2KKI	   
Bosch	Günter	31789	Hameln	County Hamelin Pyrmont	2KKI	   
Braack	Sven	31848	Bad Münden am Deister	County Hamelin Pyrmont	2KKI	   

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1 2 3 4 5 6 7





Legend:
 Manage referee data
 Refereed/planned appointments
 Referee pool divisions
 Team affiliation

The "Referee list" dialog window is the starting point for managing referee data.


In the window's header, you will find filter options which you can use to filter the referee data accordingly.

The data section shows you the surname, first name, postal code, city, sub-regional association affiliation and maximum qualification of a referee. Here, the personal data has been blurred for legal data protection reasons.

The following options are provided in the "Action" column for editing a referee further:

 Manage referee data,
  Referee pool divisions,
  Team affiliation and
  Refereed/planned appointments

6.1 "Manage referee data"

To call up further referee data on a referee, select the  **"Manage referee data"** icon in the right-hand column of the list.

6.1.1 Tab: "Master data"

Manage referee data SR-301-1

Christian Aab

Master data

Qualification

Dates

Problem clubs

Teams

Name & address

Name:
Street:
Postcode, city:
Telephone private:
Telephone business:
Telephone mobile:
Email:
Date of birth:
Do not publish assignment:

Aab Christian

96142 Hollfeld

orgatest@dfbnet.de

☐

Last address change on 14/06/2012 12:20 from (spstimport)

Report data & status

Referee area:
Club:
Pass number:
Creditor number:
Status:
Referee since:
Number of players so far:
Comment:

8542 (Steigerwald)

active
Last status change:

Number of months absent

16

Last career change on 14/06/2012 12:54 from (spstimport)

Back

Save

The address data of the referee can be maintained here. The name and date of birth are displayed.

Only one email address must be saved in the Email field.

Note

If an email address is not accepted as valid, no other changes made in the same process (e.g. phone number) will be saved. In this case, you may initially need to save without an email address.

If no or an incorrect email address is entered, an error message will appear when you try to save it.

With the appropriate authorization, a referee area which does not match the home club can be entered here.

End-of-career: A career is ended by entering the reason. You can select the reason for ending a referee career using the drop-down menu to the right of the field (e.g. due to an illness of unpredictable duration). The referee is then no longer available and will no longer be suggested.

Changes are not saved until the "Save" button has been clicked.

Note

6.1.2 Tab: "Qualification"

The referee qualifications required for allocation are stored in the "Qualification" tab.

Manage referee data
SR-301-2

Carsten Aakmann

Master data

Qualification

Dates

Problem clubs

Teams

Matches refereed
max. number of matches (in highest performance class)
An open entry means infinite

Referee qualification

League	Ref	AssRef1	AssRef2	Obser.	4th off.
International	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Selection Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supercup League Cup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National League	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.National League	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. League	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DFB Cup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Women International	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Women National Selection Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Women National League	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Women National League Cup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A-Youth International	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A-Youth National League	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Women 2.National League	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DFB Cup Women	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DFB A-Youth Club Cup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B-Youth International	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B-Youth National League	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B-Female Youth National League	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regional League to 12/13	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The checked boxes show which qualification the referee appointer has already assigned to the referee for the league in the corresponding role. Qualifications can be removed and reset here.

Weitere Funktionen

Förderungsschiedsrichter: ☐ (wird bei gleicher Qualifikation bevorzugt)

Zurück

Speichern

If you have checked the box next to "Referee in development program" in the "Further functions" area, this will only be taken into account in automatic appointment. If two suggestions are of equal value, the automatic selection will choose the referee with a development program flag.

Note

6.1.3 Tab: "Dates"

The "Dates" tab defines the refereeing dates of a referee.

Manage referee data
SR-301-3

Carsten Aakmann

Master data

Qualification

Dates

Problem clubs

Teams

Matches refereed on weekdays

☐ Mon. ☐ Tue. ☒ Wed. ☐ Thu. ☒ Fri. ☒ Sat. ☒ Sun.

Referee is available on the weekdays activated

Maximum number of matches

per week (Thu-->Wed): per month:

An open entry means infinite

Exemptions

New exemption

from: 00:00 o'clock

to: 23:59 o'clock

Reason for cancellation:

Reason:

[add](#)

[Exemption generator](#)

<input type="checkbox"/>	30/03/2013 00:00	from	01/04/2013 23:59	Day(s): 3	Unable to attend/appear	Internationales Turnier bei BV 04 Düsseldorf
<input type="checkbox"/>	27/01/2013 00:00	from	31/01/2013 23:59	Day(s): 5	Unable to attend/appear	UEFA-Lehrgang
<input type="checkbox"/>	25/01/2013 00:00	from	26/01/2013 23:59	Day(s): 2	Unable to attend/appear	DFB-Lehrgang
<input type="checkbox"/>	19/01/2013 00:00	from	19/01/2013 23:59	Day(s): 1	Effort allowable	DFB-Hallenpokal der Frauen 2013
<input type="checkbox"/>	11/11/2012 00:00	from	11/11/2012 23:59	Day(s): 1	Unable to attend/appear	Private Verpflichtung
<input type="checkbox"/>	19/10/2012 00:00	from	26/10/2012 23:59	Day(s): 8	Effort allowable	U19-Turnier Serbien
<input type="checkbox"/>	11/08/2012 00:00	from	31/08/2012 23:59	Day(s): 21	Vacation	
<input type="checkbox"/>	16/06/2012 00:00	from	17/06/2012 23:59	Day(s): 2	Unable to attend/appear	Einsatz bei Kids in Aktion. Praktikum

[Delete exemptions](#)

Last change to the exemptions on 21/01/2013 11:01 from Wolf-Rüdiger Mader (brockelmann)

[Back](#)
[Save](#)

The "Matches refereed on weekdays" fields define and display the weekdays on which the referee can referee. The "Maximum number of matches" fields provide information on the number of games per week and games per month the referee can referee.

Please note the definition of a week, "Thu-> Wed"

Existing exemption dates are shown and exemption dates (reserved dates) maintained in the "Exemptions" area.

Note

When recording exemption dates, exemptions can be limited to times.

The period 00:00 to 23:59 is entered automatically for entering "whole days". Once you have entered a time (with reason, if required), you must first click on "Add" and then on "Save".

You can also enter and save multiple dates (day exclusions) on one day.

Exemptions

New exemption

from: 00:00 o'clock

to: 23:59 o'clock

Reason for cancellation: Unable to attend/appear

Reason:

[add](#) [Exemption generator](#)

Exemption dates can be set by checking the box and then clicking the "Save" button.

Overlapping exemption dates are not possible. The system will show you any conflicts in the entries.

Note

Manage referee data SR-301-3

Robin Bertram

Master data | Qualification | **Dates** | Problem clubs | Teams

Matches refereed on weekdays

☒ Mon. ☒ Tue. ☒ Wed. ☒ Thu. ☒ Fri. ☒ Sat. ☒ Sun.

Referee is available on the weekdays activated

Maximum number of matches

per week (Thu-->Wed): per month:

An open entry means infinite

Exemptions

Please indicate a from-date
Please indicate a to-date.

New exemption

from: 00:00 o'clock

to: 23:59 o'clock

Reason for cancellation: Unable to attend/appear

Reason:

[add](#) [Exemption generator](#)

☐ 06/07/2013 00:00 **from** 28/07/2013 23:59 Day(s): 23 Unable to attend/appear European Womens Championship 2013

[Delete exemptions](#)

Last change to the exemptions on 07/02/2013 09:13 from Carsten Randall

[Back](#) [Save](#)

Reason is an optional field and does not have to be filled in.

The following reasons for exemption feed into the creditability and are displayed in the appearance schedule:

- Friendly match
- FIFA match
- Training course evening: accredited

Please always save your entries by clicking the "Save" button!

Important!

Once an exemption date has been entered, the referee is not available on this date. The automatic system and suggestion lists will not consider him for this date, but a manual appointment can override this date. ("The appointer always has the final say").

Recording shift plans

Recurring weekly appointments (e.g. shift duty) or longer periods can be entered without having to enter each date individually.

To do this, click on the "[Exemption generator](#)".

Generate exemptionsSR-309

Exemptions

Period: from to

Weekday: ☐ Mon. ☐ Tue. ☐ Wed. ☐ Thu. ☐ Fri. ☐ Sat. ☐ Sun.

Time: from Time to Time

Reason for cancellation:

Reason:

Back

Create exemptions

The time period from 00:00 to 23:59 is also entered automatically in the exemption generator.

First, enter the period, then select the relevant days of the week and enter the reason for cancellation ("shift duty" or "unable to attend/appear"). Reason is an optional field and does not have to be filled in.

Then click on "Create exemptions".

Once you have answered a security question, the appropriate dates will be generated and displayed.

Exemptions

New exemption

from: 00:00 o'clock
to: 23:59 o'clock
Reason for cancellation:
Reason:

Exemption generator

<input type="checkbox"/>	06/07/2013 00:00	from	28/07/2013 23:59	Day(s): 23	Unable to attend/appear	European Womens Championship 2013
<input type="checkbox"/>	17/06/2013 00:00	from	21/06/2013 23:59	Day(s): 5	Unable to attend/appear	Workshop - European Womens Championship 2013
<input type="checkbox"/>	28/01/2013 00:00	from	31/01/2013 23:59	Day(s): 4	Unable to attend/appear	UEFA-Lehrgang
<input type="checkbox"/>	21/09/2012 00:00	from	25/09/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	19/07/2012 00:00	from	10/08/2012 23:59	Day(s): 23	Unable to attend/appear	Olympische Spiele London
<input type="checkbox"/>	26/06/2012 00:00	from	06/07/2012 23:59	Day(s): 11	Vacation	
<input type="checkbox"/>	08/06/2012 00:00	from	11/06/2012 23:59	Day(s): 4	Vacation	
<input type="checkbox"/>	08/06/2012 00:00	from	11/06/2012 23:59	Day(s): 4	Vacation	
<input type="checkbox"/>	10/05/2012 00:00	from	14/05/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	10/05/2012 00:00	from	14/05/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	10/05/2012 00:00	from	14/05/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	10/05/2012 00:00	from	14/05/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	10/05/2012 00:00	from	14/05/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	10/05/2012 00:00	from	14/05/2012 23:59	Day(s): 5	Unable to attend/appear	
<input type="checkbox"/>	03/12/2011 00:00	from	03/12/2011 23:59	Day(s): 1	Unable to attend/appear	
<input type="checkbox"/>	08/10/2011 00:00	from	09/10/2011 23:59	Day(s): 2	Unable to attend/appear	
<input type="checkbox"/>	22/07/2011 00:00	from	24/07/2011 23:59	Day(s): 3	Unable to attend/appear	

Last change to the exemptions on 07/02/2013 09:13 from Carsten Randall

You should then check these entries, adjust if necessary, and confirm by clicking on "Save". Only then will they be added to the exemptions.

Traveling times are **not** taken into account in the appointment process for exemption dates.

Note

If a referee is not available due to an exemption time of 10:00 – 14:00, he will still be suggested for a match being held at 15:00.

The referees are therefore specifically instructed to take possible traveling times (journey to match) into account!

The referee role cannot delete exemption dates which are in the past. Only the appointer or administrator can do this.

Warning!

6.1.4 Tab: "Problem clubs"

The "Problem clubs" tab shows clubs for which the referee cannot be appointed.

You do not need to enter the referee's home club again here, as this club is classified as a problem club automatically.

Note

Manage referee dataSR-301-4

Charly Bana (011000146218)

Master data

Qualification

Dates

Problem clubs

Teams

Note:
The referee's club cannot be indicated as a problem club. This will be automatically excluded!

Problem clubs

[Add new problem club](#)

Back

Save

6.1.5 Tab: "Teams" (compile team)

The basic principle is that the referee that is entered for a team, is considered as being the team leader.

The referee teams which have already been compiled are shown in the "Teams" tab.

Manage referee dataSR-301-5

Dean-Poku (010000116461)

Master data

Qualification

Dates

Problem clubs

Teams

Teams

[add new team](#)

Assistant referee 1	Assistant referee 2	for league
<input type="checkbox"/> Lach Thomas	Woitow Rolf	Regionalliga bis 12/13
<div style="display: flex; align-items: center;"> Delete team(s) </div>		

Back

Save

Manage referee dataSR-301-5

Dean-Poku (010000116461)

Master data

Qualification

Dates

Problem clubs

Teams

Teams

[add new team](#)

Assistant referee 1	Assistant referee 2	for league
<input type="checkbox"/> Lach Thomas	Woitow Rolf	Regionalliga bis 12/13
<div style="display: flex; align-items: center;"> Delete team(s) </div>		

Back

Save

Team compositionSR-303

Team composition

Referee	Dean-Poku
for league	<div style="border: 1px solid #ccc; padding: 2px;">- all leagues -</div>
1st assistant referee	- 1. Select assistant -
2nd assistant referee	- 2. Select assistant -

Back

Save

Team composition SR-303

Team composition

Referee	Dean-Poku
for league	- all leagues -
1st assistant referee	International
2nd assistant referee	National Selection Class

Supercup League Cup
National League
2. National League
3. League
DFB Cup
Women International
Women National Selection Class
Women National League
Women National League Cup
A-Youth International
A-Youth National League
Women 2. National League
DFB Cup Women
DFB A-Youth Club Cup
B-Youth International
B-Youth National League

The changes do not take effect until the "Save" button has been pressed on the "Manage referee data" page.

War-

Team composition SR-303

Team composition

Referee	Dean-Poku
for league	Regional League North
1st assistant referee	Musa Abay
2nd assistant referee	- 2. Select assistant -

A 'mix' is also possible: For example, the 1st assistant can be allocated to the team itself, the 2nd assistant to a referee area.

Select referee area SR-103

for the league: Regional League North Role: 2nd assistant referee

Specify referee area

Association: Northern Germany

Select referee area:

Referee area: Northern Germany

Select type of team:

Type of team: Men

Select division category:

Division category: Regional League North

You can cancel a team composition at any time using the "delete" button.

To save the composition of a team, use the "Save" button.


You also need to "Save" in the parent dialog.

A team does not need to be complete at the time of appointment.

Warning!

To delete a team, check the box in front of the team in question and select the option "Delete team". A security question will be asked. The deletion is only saved when the "Save" button is selected.

6.2 Referee pool (per referee)

Selecting the  icon opens the "Divisions referee pool" dialog window. The name of the referee for whom you have opened a referee pool query is shown in the header of the dialog window.

Divisions referee poolSR-307


Referee: Heinrich Blohm

Division short name [search](#)

<input type="checkbox"/> ▾ Division name	Division short name	▽ Type of team	▽ Playing area
3. Kreisklasse Staffel 3	3KKI3	Herren	Kreis Hannover-Stadt
3. Kreisklasse Staffel 2	3KKI2	Herren	Kreis Hannover-Stadt
3. Kreisklasse Staffel 1	3KKI1	Herren	Kreis Hannover-Stadt
2. Kreisklasse	2KKI1	Herren	Kreis Hannover-Stadt
2. Kreisklasse	2KKI1	Herren	Kreis Hannover-Stadt
1.Krkl. Staffel 1	AJ1KKI1	A-Junioren	Kreis Hannover-Stadt
Runde 2	KPokal2	Herren	Kreis Hannover-Stadt
Runde 1	AJKPo1	A-Junioren	Kreis Hannover-Stadt
Runde 1	KPokal1	Herren	Kreis Hannover-Stadt
Runde 1	KPokal1	Herren	Kreis Hannover-Stadt
Kreisliga Sen. Ü 40	ASKL1	Altsenioren Ü40	Kreis Hannover-Stadt

↳ [Delete from pool](#)


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1 2

Back

6.3 Referee teams

Selecting the  ("Referee teams") icon opens the dialog window of the same name. The data section gives you information about the teams the selected referee is part of.

Referee teamsSR-308

Referee: Thies Muhlack

<input type="checkbox"/> ▲ League	▽ Referee	▽ Assistant referee 1	▽ Assistant referee 2
<input type="checkbox"/> A-Jun. Regionalliga bis 12/13	Muhlack Thies	Ness Thomas	Xheladini Jannik-Michael
<input type="checkbox"/> B-Jun. Regionalliga bis 12/13	Muhlack Thies	Gibbesch Sefa	Xheladini Jannik-Michael
<input type="checkbox"/> C-Jun. Regionalliga bis 12/13	Muhlack Thies	Wall Nils	Xheladini Jannik-Michael


↳ [Delete team](#)

Page 1 / 1 (3 Total hits)



Back

6.4 Refereed/planned appointments

Selecting the magnifying glass icon  (Refereed/planned appointments) opens the "Referee data" window.

Manage referee data SR-301-4

Charly Bana (011000146218)

Master data

Qualification

Dates

Problem clubs

Teams

Note:
 The referee's club cannot be indicated as a problem club. This will be automatically excluded!

Problem clubs

The name of the referee selected is shown in the header of the dialog window. You can find detailed information on the referee on the relevant tabs.

The header of the "Matches" tab provides information on the matches the referee has already refereed and those planned.

Referee data SR-107-6

Rene Lukic (011000142945)

Master data

Qualification

Dates

Problem clubs

Teams

Matches

Statistics

Matches refereed

Division short name:
 Type of team:
 Season:
 Referee role:

▼ Date	▼ St.	▼ Day	▼ No.	▼ Home team	▼ Away team	Res.	▼ H	▼ H	▼ H	▼ H	▼ A	▼ A	▼ A	▼ A	▼ Referee	▼ Observer
01/04/2013 15:00	BezHLL	18	138	TSV Pattensen	Heesseler SV										Ref Thomas Munro AssRef1 Rene Lobbbers AssRef2 Rene Lukic	Sönke Paris
10/03/2013 15:00	BezHLL	20	160	TSV Mühlenfeld	SV 06 Holzminden										Ref Thomas Munro AssRef1 Rene Lobbbers AssRef2 Rene Lukic	Thomas Berkecz
03/03/2013 13:00	2KK11	15	101	Polizei SV II	TSV Saxonia										Ref Rene Lukic	

6.4.1 Creditability of refereed matches

The lower section of the dialog window provides information on the referee's creditable matches refereed.

Because different calculation methods for the referee's required matches are used in the different state associations, the creditable matches refereed and the evening courses are displayed by

- calendar year and
- match years.

If a referee withdraws a match, the match is always classified with the factor "1", regardless of its value (creditable matches refereed). For example, if there is a tournament with the value "2" and the referee withdraws this match, only a withdraw is displayed.

Note

6.5 Display of returned matches and non-appearance

Creditable matches refereed																			
2013 (up to today)				2012				Season: 12/13 (up to today)				Season: 11/12							
refereed withdrawn absent				refereed withdrawn absent				refereed withdrawn absent				refereed withdrawn absent							
Referee:	<u>3.0</u>	0.0	0.0	Referee:	<u>12.0</u>	<u>11.0</u>	<u>1.0</u>	Referee:	<u>10.0</u>	<u>8.0</u>	<u>1.0</u>	Referee:	<u>19.0</u>	<u>6.0</u>	0.0				
Assistant referee:	<u>3.0</u>	0.0	0.0	Assistant referee:	<u>20.0</u>	<u>8.0</u>	0.0	Assistant referee:	<u>13.0</u>	<u>5.0</u>	0.0	Assistant referee:	<u>22.0</u>	<u>7.0</u>	0.0				
4th official:	0.0	0.0	0.0	4th official:	0.0	0.0	0.0	4th official:	0.0	0.0	0.0	4th official:	0.0	0.0	0.0				
Observer:	0.0	0.0	0.0	Observer:	<u>2.0</u>	0.0	0.0	Observer:	<u>2.0</u>	0.0	0.0	Observer:	0.0	0.0	0.0				
Other uses:	0.0			Other uses	3.0			Other uses:				Other uses:	4.0						
Sum:	6.0	0.0	0.0	Sum:	37.0	19.0	1.0	Other uses:	26.0	13.0	1.0	Sum:	45.0	13.0	0.0				
Evening course				0	Evening course				6	Evening course				2	Evening course				8
Close window																			

refereed = refereed matches

withdrawn = withdrawn matches

absent = non-appearance

The relevant matches appear when the number of the "withdrawn matches" is clicked.

Match information						
Date ▼	Day	No.	Calc.	Division	Home team	Away team
22/02/2013 18:00	9	49	1.0	CJKL1	FC Stern Misburg	TSV Kirchrode
25/11/2012 14:00	12	83	1.0	4KKI1	TSV Kirchrode II	FC Stern Misburg II
16/11/2012 18:00	9	49	1.0	CJKL1	FC Stern Misburg	TSV Kirchrode
04/11/2012 11:00	5	29	1.0	BJKL1	TSV Limmer II	TSV Fortuna/Sachs...
28/10/2012 12:00	12	83	1.0	4KKI1	TSV Kirchrode II	FC Stern Misburg II
18/10/2012 17:30	2	4	1.0	BJKPo2	SpVgg Nds. Döhren	SG Hannover 74
03/10/2012 11:00	2	9	1.0	CJBPo2	TSV Bemerode	SC Langenhagen
15/09/2012 15:00	1	1	1.0	CJ1KKI3	Polizei SV Hannover	FC Stern Misburg II
Cancel						

6.5.1 Statistics

The average evaluations for the referee's appearances in the season shown and the number of cards given in the matches are shown in the upper section of the tab.




Rene Lukic (011000142945)

Master data	Qualification	Dates	Problem clubs	Teams	Matches	Statistics
-------------	---------------	-------	---------------	-------	---------	------------

Average/Evaluations/Season 12/13)

League	Matches	Eval./ Referee	Eval./ Assistant referee 1 and 2	Eval./4th official
B-Jun. Regionalliga bis 12/13	1			
C-Jun. Regionalliga bis 12/13	2			
A-Junioren Niedersachsenliga	1	⌘	⌘	⌘
Landesliga	4	⌘	⌘	⌘
Bezirksliga	2	⌘	⌘	⌘
Bezirkspokal	1	⌘	⌘	⌘
Bezirksturnier	1	⌘	⌘	⌘
2.Kreisklasse	1	⌘	⌘	⌘
Kreisturnier	1	⌘	⌘	⌘
B-Junioren Bezirksliga	2	⌘	⌘	⌘
B-Junioren Kreisliga	4	⌘	⌘	⌘
B-Junioren Kreispokal	1	⌘	⌘	⌘
E-Junioren Kreisliga	1	⌘	⌘	⌘
F-Junioren Kreisliga	1	⌘	⌘	⌘
Total	23			

Cards and penalties (Season 12/13)

League	Matches	 Home/Away/Total	 Home/Away/Total	 Home/Away/Total	Time penalty	Unsportsmanlike conduct
2.Kreisklasse	1					
B-Junioren Bezirksliga	2	0 / 0 (0)	0 / 0 (0)	0 / 0 (0)	0	0
B-Junioren Kreisliga	4	2 / 4 (6)	0 / 0 (0)	0 / 0 (0)	0	0
B-Junioren Kreispokal	1					
Sum	8	2 / 4 (6)	0 / 0 (0)	0 / 0 (0)	0	0

Expense allowances

Sum	0,00 €
-----	--------

Close window

7. Reports on the referee master data

Selecting the "Reports" option under the "Referee data" menu item gives you the option of creating referee lists, referee telephone lists or a "Referee per club" list. You also have the option of exporting all the master data recorded for a specific division in a specific area as an Excel file.

The report is opened as a PDF in a new window and may be blocked by a pop-up blocker if this is activated.

Note

At the moment, the system is such that the referee appointer (arbitrator) of the associated area can create the reports for precisely the referees in his area of responsibility. This means that the reports can generally be created by the smallest organization units, referee district or referee group.

Info

The report will be generated and opened in a new window.

Reports		SR-304
Report selection		
Report type	<input type="radio"/> Referee list <input type="radio"/> Referee telephone list <input type="radio"/> Referee per club <input type="radio"/> Referee requirement calculation <input checked="" type="radio"/> Referee master data (Excel) <input type="radio"/> Referee age list <input type="radio"/> Referee birthday list	
Report options		
Referee area	District Hanover ▼	
	from [] to [] (Surname, e.g. from A to K)	
Referee	or [] / [] (exact search for given name/surname)	
Status	active ▼	
Sex	-all ▼	
Role	Referee ▼	
Qualification	- all qualifications ▼	
To generate a report		

Please note that a security message might appear when downloading!



War-

You can answer this warning message positively by clicking the right mouse button and continue the download.































































8. Division list / Edit division

Selecting the "Divisions" option in the navigation section opens the "Division list" dialog window in the data section. The divisions for which you are authorized as a referee appointer are shown.


In this dialog, you can find information about the divisions allocated to you and the associated matches. You can edit corresponding division data, team data and access rights for the division and the referee pool of a division and view the relevant fixture list.

Please check that the right season is set when you make changes!

Note

Division list					SR-500
Division name	Type of team	Playing area	Season		
<input type="text"/>	- all types of teams	- all playing areas	12/13	<input type="button" value="search"/>	
Division name	Short name	TM type	Playing area	Division	Matches
A-Junioren Regionalliga Nord	NFVARL	A-Junioren	Deutscher Fußball-Bund	   	
A-Junioren Regionalliga Südwest	AJRL	A-Junioren	Deutscher Fußball-Bund	   	
B - Jugend Regionalliga Südwest	BJRL2	B-Junioren	Deutscher Fußball-Bund	   	
B-Junioren Regionalliga Nord	NFVBRL	B-Junioren	Deutscher Fußball-Bund	   	
B-Juniorinnen Bundesliga Nord/Nordost	BMBL3	B-Juniorinnen	Deutscher Fußball-Bund	   	
B-Juniorinnen Bundesliga Süd	BMBL2	B-Juniorinnen	Deutscher Fußball-Bund	   	
B-Juniorinnen Bundesliga West/Südwest	BMBL1	B-Juniorinnen	Deutscher Fußball-Bund	   	
Frankfurt Cup	Tur1	Herren	Deutscher Fußball-Bund	   	
Frauen Bundesliga	FBL1	Frauen	Deutscher Fußball-Bund	   	
Frauen EM-Qualifikationen	Frauen EM	Frauen	Deutscher Fußball-Bund	   	
Frauen Länderspiele	Frauen Lä	Frauen	Deutscher Fußball-Bund	   	
Page 1 / 7 (174 Total hits)					
Legend: <div>  Edit division data  Edit access rights for division  Edit referee pool for the division  Edit evaluations  Edit team data  Fixture list </div>					

8.1 Edit division data

Selecting the  icon opens the "Edit division data" dialog window. Depending on your user role, this dialog allows you to edit certain data for a division.

An abbreviation for the division name can be entered in the "Short name" field. It is important to maintain a short name for a division, as it can be used as a filter for the matches to be appointed.

If you want the home club to appoint the referees in each case, check the box for this function. This will mean that the matches in this division are no longer given referees by name.

You can enter the required calendar days and match days in the "Min. interval between refereeings with involved teams" and "Min. interval between refereeings with involved teams" fields.

For each division, you can also enter how many days break for the referees should be given before and after the match (e.g. time for arrival/departure).

Check the appropriate box if an area check is to be carried out for the referee appointment. In an area check, the suggestion lists are checked to see whether the match is taking place in the same area in which the referee is registered. If this is the case, the referee will no longer be suggested or appointed automatically. If the referee is appointed anyway, a warning message will appear.

Under "Required referee qualification", the referee appointer enters the relevant referee qualification which is to be required for appointing referees to the division. The division of the league is set here by default.


The appropriate qualification is selected from the drop-down menu.













The referee area set by the referee is displayed in the "Referee area for referee assignment" section.

Division data		SR-501
Division data		
Name:	DFB-Pokal	
Season:	12/13	
Short name	<input type="text" value="DFBP4"/>	
League:	DFB-Pokal	
Division category:	DFB Cup	
Type of team:	Men	
Playing area	Deutschland mit Regionen	
Strength:	8	
Min. interval between refereeings with involved teams	<input type="text" value=""/>	Days
Min. interval between refereeings with involved teams	<input type="text" value=""/>	Match days:
Min. interval between refereeings, i.e. time for arrival/departure	<input type="text" value="2"/>	Days
Area check at referee appointment	<input type="checkbox"/>	
Provisional appointment secret	<input checked="" type="checkbox"/>	
Information on referee expenses	<input type="text"/>	
<small>This information is published in the assignment e-mail and in the report, "Refereeing schedule long version".</small>		
Required referee qualification		
Qualification:	<input type="text" value="DFB Cup"/>	
Note:	<small>The qualification will be entered from the referee appointer responsible!</small>	
Referee area for referee assignment		
Referee area:	Deutscher Fußball-Bund	
Note:	<small>The referee area responsible for the assignment must be set up by the head of the division in order for assignment to take place.</small>	
<input type="button" value="Cancel"/> <input type="button" value="Save"/>		

8.2 Team release to another referee area

Selecting the  ("Edit team data") icon opens the "Team list" dialog window in the data section.


Team list						SR-502
DFB-Pokal						
Name	Club	T no.	M no.	Referee area home team	Action	
Bayer 04 Leverkusen	TSV BAYER 04 LEVERKUSEN E.V.	1	6			
Bayer 04 Leverkusen	TSV BAYER 04 LEVERKUSEN E.V.	1	50			
Bayer 04 Leverkusen	TSV BAYER 04 LEVERKUSEN E.V.	1	4			
Bayern München	FC Bayern München AG	1	23			
Bayern München	FC Bayern München AG	1	44			
FC Augsburg	FC Augsburg	1	14			
FC Augsburg	FC Augsburg	1	13			
FC Augsburg	FC Augsburg	1	40			
FC Carl Zeiss Jena	FC Carl Zeiss Jena e.V.	1	49			
<div> Page 1 / 5 (120 Total hits) <div> 1 2 3 4 5 </div> </div>						
<div> Back </div>						
Legend: <div>  Edit team data </div>						





Selecting the  "Edit team data" icon calls up the "Team data" dialog window.

As a referee appointer, you can cause the team's home matches to be played in a different referee area. Select the new referee area from the drop-down menu. When you save, all home matches of this team which have not yet been delegated are delegated as EXM matches (exchange matches) to the referee area selected. The referee appointer thus has access to the area set for appointment and these are marked as an EXM match in the original area.

Team data		SR-503
Team data		
Name:	Bayern München	
Club:	FC Bayern München AG	
Team no.:	1	
Key no.:	23	
Referee appointment via referee area of the home team		
Referee area	- none (as division) -	
Note:	All home matches of the team are given to this referee area for appointment unless they have already been allocated to a different area.	
<input type="button" value="Cancel"/>		<input type="button" value="Save"/>

8.3 Edit access rights for division



When you select the  icon "Edit access rights for division" in the "Division list" dialog window, the "User for division" dialog window opens. Here, as referee appointer for the relevant area, you have the option of giving a user with the role "Division referee appointer" precisely this division for appointment.

User for division:				SR-503
A-Junioren Regionalliga Nord				
<input type="text"/>		<input type="text" value="all"/>	<input type="button" value="search"/>	
<input type="checkbox"/>	 User name	 First name	 Surname	 Allocated as
<input type="checkbox"/>	01000017	Tobias	Büke	Division referee appointer
<input type="checkbox"/>	89030001	Marven	Fischer	Division referee appointer
<input type="button" value="Delete"/>				
Page 1 / 1 (2 Total hits)				
<input type="button" value="Back"/>				
<input type="button" value="Add"/>				<input type="button" value="Division referee appointer"/>

Selecting the "Add" button opens the "Add division referee appointer" dialog window. The users who have division referee appointment authorization for the area are shown.


Staffel SR-Ansetzer Add SR-504

To division: DFB-Pokal
 [search](#)


▲ User name	▽▲ First name	▽▲ Surname	Allocate
bursch	Felix	Ertugrul	
Chifen	Robin	Jonas	


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[Back](#)

Legend:
 Allocate user to division

To allocate the required appointer to the division, select the  icon.










8.4 Edit referee pool for the division

A referee pool gives you the option of allocating a very specific number of referees to a division for appointment. This referee pool will then be used first when appointing referees for a match in this division. The availability checks take place precisely within this pool. This allows the appointment to be carried out more quickly, both manually and automatically.

Pressing the  "Edit referee pool for the division" icon opens the relevant dialog window. This is administered in the usual way.

Referee pool for the division SR-505


DFB-Pokal
 Surname
 [search](#)

<input type="checkbox"/>	▲ Surname	▽▲ First name	▽▲ Postal code:	▽▲ City	▽▲ regional association	▽▲ QMax	
<input type="checkbox"/>	Abrashi	Sean	58675	Hemer	Fußball- u. Leichtathletik-Verband Westfalen	2BL	
<input type="checkbox"/>	Aytekin	Rene	90522	Oberasbach	Bayerischer Fußball-Verband	Inter	
<input type="checkbox"/>	Babutzka	Bodo	42929	Wermelskirchen	Fußball-Verband Niederrhein	KLA	
<input type="checkbox"/>	Bagersade	Sedart	77833	Ottersweier	Südbadischer Fußball-Verband		
<input type="checkbox"/>	Bahl	Yvonne	55126	Mainz	Württembergischer Fußball-Verband	2BL	
<input type="checkbox"/>	Bajrami	Brunon	46049	Oberhausen	Fußball-Verband Niederrhein		
<input type="checkbox"/>	Bandelstorfer SV	Rene	84036	Landshut	Bayerischer Fußball-Verband	2BL	
<input type="checkbox"/>	Becker	Dennis	93055	Regensburg	Bayerischer Fußball-Verband	3.L	
<input type="checkbox"/>	Bertram	Robin	30177	Hannover	Niedersächsischer Fußballverband	2BL	


[delete](#)

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[Back](#)
[copy from division](#)
[Add](#)

Legend:
 Refereed/planned appointments

Referee list SR-300

Qualification
DFB Cup

Role
- all roles

Core area
- all playing areas

First name

Surname

Status
active

Sex
-all

[search](#)

<input type="checkbox"/>	▲ Surname	▼▲ First name	▼▲ Postal code	▼▲ City	▼▲ Sub-regional association	▼▲ Qmax-Ref	
<input type="checkbox"/>	Abrashi	Sean	58675	Hemer	Westphalia	2BL	
<input type="checkbox"/>	Aytekin	Rene	90522	Oberasbach	Bavaria	Inter	
<input type="checkbox"/>	Bagersade	Sedart	77833	Ottersweier	Südbaden		
<input type="checkbox"/>	Bahl	Yvonne	55126	Mainz	Württemberg	2BL	
<input type="checkbox"/>	Bahne	Dominique-Thomas	60316	Frankfurt am Main	Hesse	3.L	
<input type="checkbox"/>	Bajrami	Brunon	46049	Oberhausen	Lower Rhine		
<input type="checkbox"/>	Bandelstorfer SV	Rene	84036	Landshut	Bavaria	2BL	
<input type="checkbox"/>	Becker	Dennis	93055	Regensburg	Bavaria	3.L	
<input checked="" type="checkbox"/>	Demir	Ralf	26386	Wilhelmshaven	Lower Saxony		

[Referees for division B-Juniorinnen Bundesliga Nord/Nordost add](#)

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1 2 3 4 5 6 7

Confirm the security question to save the data.

To remove a referee from the list again, check the box in front of the name in question and select the option "Delete". This deletion request will be followed by a security question.

8.5 Copying referee pools

Referee pools can be copied from "neighboring divisions" of the current season into a division of the same level in the current season or from the corresponding season (or another, freely selectable) of the previous year into the new season.

"Neighboring divisions" refers to divisions in the same league in which the same referees are used, such as:

- "Lower Saxony League West" and "Lower Saxony League East" or
- A Juniors Bundesliga "North/North West", "West" and "South/South West"

8.5.1 Copying from "neighboring divisions" in the current season to a division of the same level in the current season

To copy a division list, select the desired division from the division list into which the "old" pool is to be copied. Then press the "Copy from division" button.

Referee pool for the division SR-505

B-Juniorinnen Bundesliga Nord/Nordost

Surname [search](#)

<input type="checkbox"/>	▲ Surname	▼▲ First name	▼▲ Postal code:	▼▲ City	▼▲ regional association	▼▲ QMax	
<input type="checkbox"/>	Ehrler	Ömer	88471	Laupheim	Württembergischer Fußball-Verband	FLL	
<input type="checkbox"/>	Ermiler	André	56072	Koblenz	Fußballverband Rheinland	LTur	
<input type="checkbox"/>	Eshillonu	Jesse	51674	Wiehl	Fußball-Verband Mittelrhein	KLA	
<input type="checkbox"/>	Farhadi	Can	97320	Mainstockheim	Bayerischer Fußball-Verband	KL	
<input type="checkbox"/>	Feldmann	Gunter	28327	Bremen	Bremer Fußball-Verband	FVL	
<input type="checkbox"/>	Ferizi	Eckard	63179	Obertshausen	Hessischer Fußball-Verband	HL	
<input type="checkbox"/>	Fischer	Lutz	06493	Ballenstedt	Fußball-Verband Sachsen-Anhalt	LL	
<input type="checkbox"/>	Fürst	Jonas	63628	Bad Soden-Salmünster	Hessischer Fußball-Verband	GL	
<input type="checkbox"/>	Gauer	Rainer	49835	Wietmarschen	Niedersächsischer Fußballverband	OLNFV	
<input type="checkbox"/>	Gava	Tizian	66578	Schiffweiler	Saarländischer Fußball-Verband	LL	
<input type="checkbox"/>	Geberlin	Daniel	07907	Oettersdorf	Thüringer Fußball-Verband	KL	

[delete](#)
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1 2 3 4 5 6 7 8 9 10

[Back](#)

[copy from division](#)

[Add](#)

Legend: Refereed/planned appointments

Check the box to select the division from which data is to be copied into the neighboring division and then click on "Copy referee pool from division".

8.5.2 Copying from "the corresponding division of the previous season"

If you want to copy from the corresponding division of the previous season, select the relevant season and the division list of the selected season will be shown. Then select the appropriate division and click on "Copy referee pool from division".

The pool will be copied and made available for further editing. In the new division pool, you can remove referees who are no longer part of the pool or add new referees.

8.6 Recording observation scores for multiple matches/match days

The division list contains the ("Edit evaluations") button.

Division list SR-500

Division name	Type of team	Playing area	Season	
<input type="text"/>	<input type="text" value="- all types of teams"/>	<input type="text" value="- all playing areas"/>	<input type="text" value="12/13"/>	<input type="button" value="search"/>

Division name	Short name	TM type	Playing area	Division	Matches
FS/H/3BL/DFB/1	DFB-FS	Herren	Deutscher Fußball-Bund		
Gruppe	AInter1	A-Junioren	Deutscher Fußball-Bund		
Gruppe	FTur1	Frauen	Deutscher Fußball-Bund		
Gruppe	FTur1	Frauen	Deutscher Fußball-Bund		
Gruppe	Tur1	Herren	Deutscher Fußball-Bund		
Gruppe A	AInter1	A-Junioren	Deutscher Fußball-Bund		
Gruppe B	AInter2	A-Junioren	Deutscher Fußball-Bund		
Gruppe 1	BInter1	B-Junioren	Deutscher Fußball-Bund		
Gruppe 1	Tur1	Herren	Deutscher Fußball-Bund		
Halbfinale	AInter5	A-Junioren	Deutscher Fußball-Bund		
Harder Cup	Tur1	Herren	Deutscher Fußball-Bund		

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1 2 3 4 5 6 7

Legend:

- | | |
|------------------------------------|----------------|
| Edit division data | Edit team data |
| Edit access rights for division | Fixture list |
| Edit referee pool for the division | |
| Edit evaluations | |

Clicking on the star icon opens the list of all matches in the selected division for which no observation results have yet been recorded (only for roles which have also been filled and fixed).

Evaluations for division SR-509

Evaluate matches refereed

Eintr. Braunschweig II -SV Holthausen-Biene (26/10/2012 20:00)

Referee name	Referee role	Evaluation
Hartmut Klingemeyer (Pass no.: 034 010000124150) (County Hanover town)	Ref	<input type="text" value="0.0"/>
Rolf Weitow (Pass no.: 034 010000128003) (County Hanover town)	AssRef1	<input type="text" value="0.0"/>
Martin Wellner (Pass no.: 033 010000120540) (County Hanover land)	AssRef2	<input type="text" value="0.0"/>

Rotenburger SV -VfV Borussia Hildesheim (13/10/2012 16:00)

Referee name	Referee role	Evaluation
Marlon Fiedler (Pass no.: 077 010000122309) (County Emsland)	Ref	<input type="text" value="0.0"/>
Vincent Rademacher (Pass no.: 088 010000127499) (County Oldenburg/Delmenhorst)	AssRef1	<input type="text" value="0.0"/>
Marina Regelmann (Pass no.: 081 011000143314) (County Oldenburg town)	AssRef2	<input type="text" value="0.0"/>

SV Holthausen-Biene -VfV Borussia Hildesheim (26/08/2012 15:00)

Referee name	Referee role	Evaluation
Helmut Müller (Pass no.: 016 010000126281) (County Northeim Einbeck)	Ref	<input type="text" value="0.0"/>
Dirk Lembeck (Pass no.: 073 010000128342) (County Bentheim)	AssRef1	<input type="text" value="0.0"/>
Tobias Camgöz (Pass no.: 022 011000138474) (County Harz North)	AssRef2	<input type="text" value="0.0"/>

TuS Heeslingen -VfL Bückeburg (08/12/2012 14:00)

Referee name	Referee role	Evaluation
Stephan Hilalspor Haspe (Pass no.: 071 010000107825) (County Ammerland)	Ref	<input type="text" value="0.0"/>
Vincent Rademacher (Pass no.: 088 010000127499) (County Oldenburg/Delmenhorst)	AssRef1	<input type="text" value="0.0"/>
Peter Lalk (Pass no.: 088 010000093228) (County Oldenburg/Delmenhorst)	AssRef2	<input type="text" value="0.0"/>

9. Match schedule/overview

You have the option of creating a match schedule manually using the suggestion lists or generating it automatically.

Manual scheduling is accessed via "manual" in the menu.

Scheduling of matches
SR-100

Div. short name

Type of team

Men

Status

all

Date from

04/02/2013

Period

1 week

Referee first name

Referee surname

Match day

[search](#)

<input type="checkbox"/>	▼ Date	▼ Division - match identifier	▼ Match day - match no.	▼ Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Wed, 06/02/2013 19:00	FSH/OLNFV 050005 041	32 41	VfV Borussia Hildesheim Gebhardhagen, Kunstrassenplatz	VfB Bodenburg		<div> </div> <div> Ref Maxvon Pawelzik AssRef1 EXMREF --> Kreis Hildesheim Jochen Schmidt AssRef2 EXMREF --> Kreis Hildesheim Gerlinde Kairis </div>	
<input type="checkbox"/>	Wed, 06/02/2013 19:00	LTur1 114142 001	1 1	TSV Havelse Sportschule NFV Kunstrassen	SV Bavenstedt		<div> </div> <div> Ref Siegfried Sydow </div>	
<input type="checkbox"/>	Sat, 09/02/2013 12:00	FSH/OLNFV 050005 031	33 31	VfV Borussia Hildesheim Kura, Bemerode	OSV Hannover		<div> </div> <div> Ref Peter Grimm AssRef1 EXMREF --> Kreis Hannover-Stadt Kai-Uwe Knaak AssRef2 EXMREF --> Kreis Hannover-Stadt Christian Liepack </div>	
<input type="checkbox"/>	Sat, 09/02/2013 15:00	FSH/OLNFV 050005 042	33 42	VfL Bückeburg A-Platz Jahnstadion Bückeburg	FC Bad Oeynhausen		<div> </div> <div> Ref Felicitas Eser AssRef1 Alexander Hennemann AssRef2 Christian Rau </div>	
<input type="checkbox"/>	Sat, 09/02/2013 15:30	NFVOLNFV 019999 047	6 47	SV Holthausen-Biene Biener Busch, Platz A	U.L.M.Wolfsburg		<div> </div> <div> AssRef2 --> Bezirk Lüneburg </div>	
<input type="checkbox"/>	Sun, 10/02/2013 14:30	FSH/OLNFV 050005 035	33 35	SC Langenhagen A-Platz, SC Langenhagen	SV Ramlingen-Ehlershausen		<div> </div> <div> Ref Andre' Lampe AssRef1 EXMREF --> Kreis Hannover-Land Tarek Naiman AssRef2 EXMREF --> Kreis Hannover-Land Christof Thaqaj </div>	

[Collective exchange](#)
[Provisional allocation](#) [Cancel](#) , [fix](#) , [cancel all](#) or [fix all](#) [Send advance information](#)

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Legend:

Match postponed
 Match cancelled
 manual appointment
 automatically appointment in 1st / 2nd / 3rd run
 autom. appointment not possible
 Appointment conflict
EXMREF Exchange match refereeing
 Email notification made / not made

Match cancelled
 provisional appointment
 Right to play at home switched
 Date open
 Edit appointment
EXM Exchange match
 Appointment confirmed / not confirmed

[To send notification per open mails](#)

[To generate a report](#)

"Division short name"

You can enter the short name of the required division in this field (see Division administration).

"Type of team"

You can select the required team using the drop-down menu.

"Status"

- All (all matches)
- Open (matches to which a referee has not yet been allocated)
- All except EXM (all matches except exchange matches)
- Open without EXM (matches to which a referee has not yet been allocated, not including exchange matches)
- Own referees (all matches with a referee from his own area)
- Not confirmed, scheduled matches in which not all roles have been confirmed.

For the referee appointer, only the roles Referee, Assistant Referee 1 & 2 and 4th Official are checked. Provided you have referee and observer appointer rights, all roles will be checked.

Note

"Date from"


"Period"

"Referee first name and Referee surname"

"Match day"


Once you have entered your selection criteria, select the "Search" option. All search criteria entered are linked with an AND search.

Setting up a favorite

You have the option of saving the following search criteria: "Division short name", "Status" and "Period" as default settings (favorites) for your identifier. Enter the data you require and save it using the  "Save" icon.

Only one favorite can be saved. If a new default setting is saved, the old favorite will be overwritten.

Note

If the settings have changed in the meantime, you can reload the favorite settings using the  icon.

9.1 Sorting options in the manual scheduling overview

All columns marked with a sorting icon can be sorted.

Clicking on the arrows in the "Home/Venue" column will sort by home venues.

9.2 More information in the list of matches

9.2.1 Match information

Click on **Date/Kick-off time**

The "Match data" dialog window will open.

Match data		SR-104				
Data						
Match day:	32					
Match identifier:	050005 041					
League:	Oberliga Niedersachsen					
Playing area	Niedersachsen					
Division name:	FSH/OLNFV/NFV/1					
Division short name	FSH/OLNFV					
Match date:	06/02/2013 19:00					
Home team:	VfV Borussia Hildesheim					
Away team:	VfB Bodenburg					
Venue:	Gebhardhagen, Kunstrassenplatz					
Postponements						
no postponements exist						
Evaluations						
Referee name	Referee role	Evaluation Change				
Maxvon Pawelzik (Pass no.: 035 010000134039) (County Hildesheim)	Ref					
Jochen Schmidt (Pass no.: 035 011000142300) (County Hildesheim)	AssRef1					
Gerlinde Kairis (Pass no.: 035 010000124578) (County Hildesheim)	AssRef2					
Save evaluations						
Creditability of the match						
Creditable refereeing: 1.0						
Refereeings						
Date	User	Role	Referee name	Status	Remark	Confirmed by
04/02/2013 14:02	Tobias Büke (01000017)	Ref	Maxvon Pawelzik (Pass no.: 035 010000134039) (County Hildesheim)	Appointed		Email am: 04/02/2013 16:27
04/02/2013 15:01	Swen Peter (01027004)	AssRef2	Rade Lecke (Pass no.: 035 011000143623) (County Hildesheim)	Returned	05/02/2013 08:00	
04/02/2013 15:01	Swen Peter (01027004)	AssRef1	Jochen Schmidt (Pass no.: 035 011000142300) (County Hildesheim)	Appointed		Email am: 04/02/2013 16:51
05/02/2013 08:03	Swen Peter (01027004)	AssRef2	Sven Hybsz (Pass no.: 035 010000033813) (County Hildesheim)	Returned	05/02/2013 22:14	Email am: 05/02/2013 15:11
05/02/2013 22:15	Swen Peter (01027004)	AssRef2	Gerlinde Kairis (Pass no.: 035 010000124578) (County Hildesheim)	Appointed		Email am: 06/02/2013 15:12
Delegation history						
Date	Delegation					
04/02/2013 14:02	ATSPL -> Kreis Hildesheim (AssRef2, Herren, Oberliga Niedersachsen)					
04/02/2013 14:02	ATSPL -> Kreis Hildesheim (AssRef1, Herren, Oberliga Niedersachsen)					
Close window						

9.2.2 Division information

Click on **Division match identifier**

Scheduling of matches

SR-100

Div. short name <input type="text"/>	Type of team Men <input type="button" value="v"/>	Status all <input type="button" value="v"/>	Date from 04/02/2013	Period 1 week <input type="button" value="v"/>
Referee first name <input type="text"/>	Referee surname <input type="text"/>	Match day <input type="text"/>	search	

<input type="checkbox"/>	Date	Division - match identifier	Match day - match no.	Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Wed, 06/02/2013 19:00	FSH/OLNFV 050005 041	32 41	VfV Borussia Hildesheim Gebhardhagen, Kunstrassenplatz	VfB Bodenburg		Ref Maxvon Pawelzik EXMREF --> Kreis Hildesheim AssRef1 Jochen Schmidt AssRef2 EXMREF --> Kreis Hildesheim Gerlinde Kairis	
<input type="checkbox"/>	Wed, 06/02/2013 19:00	LTur1 114142 001	1 1	TSV Havelse Sportschule NFV Kunstrassen	SV Bavenstedt		Ref Siegfried Sydow	
<input type="checkbox"/>	Sat, 09/02/2013 12:00	FSH/OLNFV 050005 031	33 31	VfV Borussia Hildesheim Kura, Bemerode	OSV Hannover		Ref Peter Grimm EXMREF --> Kreis Hannover-Stadt Kai-Uwe Knaak AssRef1 EXMREF --> Kreis Hannover-Stadt AssRef2 Christian Liepack	

The "Division data" dialog window will open.

Division data

SR-105

Division data

Division identifier	050005
Season:	12/13
Name:	FS/H/OLNFV/NFV/1
Short name	FSH/OLNFV
League:	Oberliga Niedersachsen
Division category:	Oberliga Niedersachsen
Type of team:	Herren
Playing area	Niedersächsischer Fußballverband
Strength:	0
Match duration:	90 minutes
Referee assignment by the club:	<input type="checkbox"/>
Min. interval between refereeings with involved teams	-- Days
Min. interval between refereeings with involved teams	-- Match days:
Min. interval between refereeings, i.e. time for arrival/departure	0 Days
Area check at referee appointment	<input type="checkbox"/>

Match administrator

Contact details:	
Tel.:	
Mobile phone:	

You can modify this data as described in 7.1.

Required referee qualification

Qualification:	Landesliga
----------------	------------

Further information

Referee expenses

Referee area for referee assignment

Referee area:	Niedersächsischer Fußballverband
---------------	----------------------------------

[Close window](#)

9.2.3 Information on the teams involved

Click on the required team.

For the home team, you will also see the venue if this has been entered.

Scheduling of matches										SR-100
Div. short name	Type of team	Status	Date from	Period						
<input type="text"/>	<input type="text" value="Men"/>	<input type="text" value="all"/>	<input type="text" value="04/02/2013"/>	<input type="text" value="1 week"/>						
Referee first name	Referee surname	Match day								
<input type="text"/>	<input type="text"/>	<input type="text"/>	search							

<input type="checkbox"/>	▼ Date	▼ Division - match identifier	▼ Match day - match no.	▼ Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Wed, 06/02/2013 19:00	FSH/OLNFV 050005 041	32 41	VfV Borussia Hildesheim	VfB Bodenburg		Ref Maxvon Pawelzik AssRef1 EXMREF --> Kreis Hildesheim Jochen Schmidt AssRef2 EXMREF --> Kreis Hildesheim Gerlinde Kairis	
<input type="checkbox"/>	Wed, 06/02/2013 19:00	LTur1 114142 001	1 1	TSV Havelse	SV Bavenstedt		Ref Siegfried Sydow	
<input type="checkbox"/>	Sat, 09/02/2013 12:00	FSH/OLNFV 050005 031	33 31	VfV Borussia Hildesheim Kura, Bemerode	OSV Hannover		Ref Peter Grimm AssRef1 EXMREF --> Kreis Hannover-Stadt Kai-Uwe Knaak AssRef2 EXMREF --> Kreis Hannover-Stadt Christian Liepack	

Team data

SR-106

Club data	
Name:	VfV Borussia v.1906 Hildesheim e.V.
Street:	Lucienvörder Allee 3
City:	31137 Hildesheim
Telephone 1:	05121- <input type="text"/>
Telephone 2:	<input type="text"/>


Team data	
Name:	VfV Borussia Hildesheim
Team no.:	1
Key no.:	0
Division (in the championship)	Premier League Lower Saxony

Referee appointment via referee area of the home team	
Referee area	<input type="text"/>

Clubhouse	
Street:	Lucienvörder Allee 3
City:	31139 Hildesheim
Mobile phone:	<input type="text"/>
Telephone 1:	<input type="text"/>
Telephone 2:	05121/ <input type="text"/>










[Close window](#)

9.3 Manual referee appointment

Clicking on the appointment icon  (whistle) in the "Referee" column opens the "Appointment" dialog window.

The roles of "Referee" and "Assistants" are appointed in exactly the same way. The places where the roles of "Observer" and "4th official" differ are emphasized.


Note


Assignment		SR-101
Match data		
Division name:	A-Junioren Niedersachsenliga	
Date / Time:	06/03/2013 19:30	
Home team:	FT Braunschweig	
Away team:	VfV - 06 Hildesheim	
Match location:	Freie Turner, C-Platz	
Appointment		
Referee:	Theresa Scheffczyk (Pass no.: 011 01000118432) (County Brunswick) 	
Assistant referee 1:	Helmut Oppermann (Pass no.: 011 011000145905) (County Brunswick)  Lower Saxony --> County Brunswick	
Assistant referee 2:	Johannes Schilbock (Pass no.: 011 011000142193) (County Brunswick)  Lower Saxony --> County Brunswick	
Observer:	<input type="text"/>  or area appointment  club appointment 	
4th official:	<input type="text"/>  or area appointment  club appointment 	
Remarks on the match		
Remark:	<input type="text"/> save	
Exchange match		
Referee area:	The match can only be switched to a different area if no appointment has been made yet!	
Appointment by the club		
Club:	A club can only assign a match if no appointment has already been made.	
back		


The "Match data" section gives you information on the important data on the match. If the venue and precise address are not available, no distance calculations can be carried out.

Note


The referee appointment itself is carried out in the "Appointment" section.

Referee appointment by name: Selecting the  "Select referee" icon opens the corresponding suggestion list in which the required referee can be found.

Delegation: Selecting the area appointment with the  "Select referee area" icon allows you to delegate the match to a different area.

Club delegation: Selecting the club appointment with the  "Select club" icon allows you to delegate the match to a club.

9.4 Appoint referee

Click the  "Select referee" icon to open the "Appoint referee" dialog window where all referees who can be appointed for precisely this match are shown by default (the default settings are also dependent on the saved favorites). The filter functions provided can be saved as favorites.

Note

Appoint referee SR-111-1

Data
 Match identifier: 014553 008 Date: 08/03/2013 11:00
 Venue: A-Platz, TSV Engensen Match day: 3
 Home team: BFN - Schule am Wasserwerk Burgdorf
 Away team: BFN - Luise-Scheppler-Schule Hildesheim
 Division name: BFLN Schüler Staffel B Division short name: NFVFzVL2
 League: Freizeit-Verbandsliga Playing area: Niedersachsen

Referee first name/surname Qmax: search

▼▲ Name	▼▲ Referee area	▼▲ Club	▼▲ Postal code	▼▲ City	▲ Distance	▼▲ QMax	▼▲ M	▼▲ Mh	▼▲ Ms	▼▲ Eval.	Action
Maksymiec, Soeren	County Schaumburg	MTV Messenkamp v.1913 e.V.	31542	Bad Nenndorf	37,23 km	3CCI	30	5	0		
Wippermann, Thomas	County Schaumburg	TSV Algesdorf e.V.	31552	Rodenberg	40,88 km	2CCI	24	1	0		
Rohrmann, Stefano	County Schaumburg	TSV Algesdorf e.V.	31552	Rodenberg	40,88 km	2CCI	42	0	0		
Meissner, Thomas	County Schaumburg	SG RW Stadthagen e.V.	31655	Stadthagen	48,48 km	WCTou	16	0	0		
Tunger, Mike	County Schaumburg	SchW Enzen e.V.	31655	Stadthagen	48,48 km	3CCI	43	0	0		
Meyer, Sebastian	County Wolfsburg	1.FC Wolfsburg 1945 e.V.	38556	Bokensdorf	58,19 km	CL	13	0	0		
Domnick, Tim	County Wolfsburg	SC RW Wolfsburg-Detmerode e.V.	38165	Lehre	58,20 km	CL	8	0	0		
Zitterich, Peter	County Wolfsburg	TSG Moerse e.V.	38442	Wolfsburg	58,52 km	1CCI	6	0	0		
Grönefeld, Timo	County Wolfsburg	TSV Sülfeld e.V.	38442	Wolfsburg	58,52 km	CL	13	0	1		
Halling, Norbert	County Wolfsburg	TSV Sülfeld e.V.	38442	Wolfsburg	58,52 km	CL	13	0	0		
Lange, Phillip	County Oldenburg/Delmenhorst	TV Jahn Delmenhorst e.V.	27755	Delmenhorst	100,15 km	DtL	26	5	0		

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1 2

Legend:
 appoint referee Referee data

[Back](#)

If you enter a specific number of km in the "Distance" field, only those referees will be shown for whom the relative distance between the match venue and home address is less than the number of km entered.

If no or incomplete address information is present, "N/A" will be shown in the "Distance" field.

Names can be filtered with or without the wildcard character "*".

Example: Mey* will retrieve all surnames which start with Mey. Mey will retrieve all surnames which are exactly read as Mey.

Qmax: Qualification (highest league qualification in the qualification table)

This function refers only to the qualification entries in the men's area and championship management. This means, for example, that if a referee has both the qualification entries Women's National League and Men's District League, the Men's District League is assumed to be the highest qualification and is shown. Cup classes are not used here.

Note

Note



Exception: If the referee has no entries in the men's section, the highest league qualification is shown, e.g. Women's National League.

Referee first name/surname				Qmax: -all	<div><div>available</div><div>available&lower</div><div>qualified</div><div>free</div><div>all active</div></div>									<div><div></div><div></div></div> search	
<div>▽</div> Name	<div>▽</div> Referee area	<div>▽</div> Club	<div>▽</div> Postal code	<div>▽</div> City		<div>▽</div> QMax	<div>▽</div> M	<div>▽</div> Mh	<div>▽</div> Ms	<div>▽</div> Eval.	Action				
Maksymiec, Soeren	County Schaumburg	MTV Messenkamp v.1913 e.V.	31542	Bad Nenndorf	37,23 km	3CCI	30	5	0		<div><div></div><div></div></div>				
Wippermann, Thomas	County Schaumburg	TSV Algesdorf e.V.	31552	Rodenberg	40,88 km	2CCI	24	1	0		<div><div></div><div></div></div>				
Rohrmann, Stefano	County Schaumburg	TSV Algesdorf e.V.	31552	Rodenberg	40,88 km	2CCI	42	0	0		<div><div></div><div></div></div>				

You can vary the referee filters using the drop-down menu.

- **Available:** The list suggests exactly the referees who are available without limitation for this match. (No date/club collision etc.)
- **Available & lower:** The appointer with authorization for higher classes can see which referees already have a match on the weekend but can still be used.
- **Qualified:** The list suggests all referees qualified for this division (via league qualification), regardless of possible collisions for refereeing. Example: Referee Jürgen Deppe is qualified for the association league, but is refereeing another match and can therefore not actually be used.
- **Free:** All referees who have time are shown, regardless of other limiting conditions (e.g. lack of qualification).
- **All active:** All active referees are shown. Here, the number of referees is often so large that the system demands further limits.

The "Qualified" and "Free" filters can be used as a quick check to see why a specific referee cannot be used for the current match (see "Available" column).

Note

When the evaluation is displayed, the referee's average evaluation is given. For example, if a referee is to be appointed, the average evaluation for his refereeing appearances is calculated and displayed for each referee. This is the total of all his evaluations divided by the number of evaluated matches.


Note

Available tells you that the referee can be appointed, and if not, a reason is given.

Referee first name/surname Qmax:

▽ Name	▽ Referee area	▽ Club	▽ Postal code	▽ City	△ Distance	▽ QMax	▽ M	▽ Mh	▽ Ms	▽ Eval.	Action
Maksymiec, Soeren	County Schaumburg	MTV Messenkamp v.1913 e.V.	31542	Bad Nenndorf	37,23 km	3CCI	30	5	0		
Wippermann, Thomas	County Schaumburg	TSV Algesdorf e.V.	31552	Rodenberg	40,88 km	2CCI	24	1	0		
Rohrmann, Stefano	County Schaumburg	TSV Algesdorf e.V.	31552	Rodenberg	40,88 km	2CCI	42	0	0		
Meissner, Thomas	County Schaumburg	SG RW Stadthagen e.V.	31655	Stadthagen	48,48 km	WCTou	16	0	0		
Tunger, Mike	County Schaumburg	SchW Enzen e.V.	31655	Stadthagen	48,48 km	3CCI	43	0	0		

Using the ("Show referee data") icon, detailed information on all available data for the referee can be shown here.

Using the  "Appoint as referee" icon in the right-hand "Action" column selects a specific referee and shows he has a preliminary appointment.

9.4.1 Deleting or cancelling an appointment

If you want to delete this appointment again, click on the  (Delete) icon.

The same principle is used to appoint the 1st assistant, 2nd assistant, observer and 4th official. Needless to say, the appropriate qualification tables are consulted as usage criteria for these other roles.












9.4.2 Appointing a referee team

When a referee is appointed who is also the team leader of a team in this league, the system attempts to appoint the assistants as well, if possible.


Example:

If referee Eugen Schiffer is appointed for a match in Regional League North, the system tries to appoint his team colleagues Julian Otto as 1st assistant and Ralf Heisinger as 2nd assistant.

If an assistant cannot be appointed, his/her name remains in the list as a proposal. In our example Ralf Heisinger could not be appointed.

Assignment		SR-101
Match data		
Division name:	A-Junioren Niedersachsenliga	
Date / Time:	09/03/2013 14:00	
Home team:	SV Bad Bentheim	
Away team:	TUS G�ldenstern Stade	
Match location:	SV Bad Bentheim, F2 Nebenplatz	
Appointment		
Referee:	Eugen Schiffer (Pass no.: 083 010000133087) (County Osnabr�ck town)	
Assistant referee 1:	Julian Otto (Pass no.: 083 011000144035) (County Osnabr�ck town)	 
Assistant referee 2:	Markus L�hrmann (Pass no.: 083 011000143009) (County Osnabr�ck town)	 
Observer:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
4th official:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Remarks on the match		
Remark:	<input type="text"/>	save
Exchange match		
Referee area:		
<i>The match can only be switched to a different area if no appointment has been made yet!</i>		
Appointment by the club		
Club:		
<i>A club can only assign a match if no appointment has already been made.</i>		
back		

9.5 Delegating referee roles to a different area


If a role (such as that of the 2nd assistant) for a match is to be filled by a referee appointer from a different referee area, select the  "Select referee area" icon. In the "Specify referee area" section, you can use the drop-down menu to select the required association and the "Select referee area" drop-down menu to select the area in which the role is to be delegated for appointment.

Example:

Appointment of the 2nd assistant for the match **VfV – 06 Hildesheim vs MTV Treubund Lüneburg** is passed on to the **Braunschweig District referee area**.

Select referee area	SR-103
for match SV Bad Bentheim - TUS Güldenstern Stade on 09/03/2013 14:00 for Observer	
Specify referee area	
Association:	<input type="text" value="Lower Saxony"/>
Select referee area:	
Referee area:	<input type="text" value="County Hanover town"/>
Select type of team:	
Type of team:	<input type="text" value="Men"/>
Select division category:	
Division category	<input type="text" value="District League"/>
<input type="button" value="Back"/>	<input type="button" value="allocate"/>


















9.6 Delegating the entire appointment (exchange match)

If the entire match is to be delegated to another referee area for appointment, this is done in the "Exchange match" section using the "Please select referee area" option or the  icon.


















An exchange match can be passed on multiple times.

However, a match can only be given to a different area if no appointment has yet been made.

War-

Assignment		SR-101
Match data		
Division name:	BFLN Schüler Staffel B	
Date / Time:	08/03/2013 11:00	
Home team:	BFN - Schule am Wasserwerk Burgdorf	
Away team:	BFN - Luise-Scheppler-Schule Hildesheim	
Match location:	A-Platz, TSV Engensen	
Appointment		
Referee:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Assistant referee 1:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Assistant referee 2:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Observer:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
4th official:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Remarks on the match		
Remark:	<input style="width: 100%;" type="text"/> save	
Exchange match		
Referee area:  <i>Please select referee area</i> <i>The match can only be switched to a different area if no appointment has been made yet!</i>		
Appointment by the club		
Club:  <i>please select club</i> <i>A club can only assign a match if no appointment has already been made.</i>		
<input style="border: 1px solid #ccc;" type="button" value="back"/>		

9.7 Delegation to a club

Assignment		SR-101
Match data		
Division name:	BFLN Schüler Staffel B	
Date / Time:	08/03/2013 11:00	
Home team:	BFN - Schule am Wasserwerk Burgdorf	
Away team:	BFN - Luise-Scheppler-Schule Hildesheim	
Match location:	A-Platz, TSV Engensen	
Appointment		
Referee:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Assistant referee 1:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Assistant referee 2:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Observer:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
4th official:	<input type="text"/> <input type="text"/>	 or area appointment  club appointment 
Remarks on the match		
Remark:	<input style="width: 100%;" type="text"/> save	
Exchange match		
Referee area:  <i>Please select referee area</i> <i>The match can only be switched to a different area if no appointment has been made yet!</i>		
Appointment by the club		
Club:  <i>please select club</i> <i>A club can only assign a match if no appointment has already been made.</i>		
<input style="border: 1px solid #ccc;" type="button" value="back"/>		

Under the "Appointment by the club" section, click on the "Select club" icon which will open the "Search club" dialog window.

The club list is shown (here for Hamburg, sorted by referee groups).

Search club
SR-302

Club allocation for match BFN - Schule am Wasserwerk Burgdorf - BFN - Luise-Scheppler-Schule Hildesheim on 08/03/2013 11:00

|

|

|

County Hanover land

▼

search

▲ Club name	▼▲ No.	▼▲ Referee area	▼▲ Postal code	▼▲ City	Action
BFN - Pestalozzi-Stiftung Burgwedel	733040	Kreis Hannover-Land	30938	Burgwedel	
BFN - Schule am Wasserwerk Burgdorf	733100	Kreis Hannover-Land	31303	Burgdorf	
BSF Burgdorf 89 e.V.	033052	Kreis Hannover-Land	31542	Bad Nenndorf	
BSG Laatzen e.V.	033230	Kreis Hannover-Land	30880	Laatzen	
BSG Wunstorf	033462	Kreis Hannover-Land	31515	Wunstorf	
BSV Hannover Gleidingen e.V.	033118	Kreis Hannover-Land	30880	Laatzen	
DJK Sparta Langenhagen e.V.	033220	Kreis Hannover-Land	30851	Langenhagen	
Eintracht Krähenwinkel	033211	Kreis Hannover-Land	30855	Langenhagen	
FC Adar 21 Sehnde e.V.	033000	Kreis Hannover-Land			
FC Adar 21 Sehnde e.V.	033001	Kreis Hannover-Land	31319	Sehnde	
FZ "Basche-Kicker"	033021	Kreis Hannover-Land	30453	Hannover 91	

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1 2 3 4 5 6 7 8

Back

Legend:

Allocate club

9.8 Preliminary appointment

All appointments by name are initially made as so-called **preliminary** referee appointments. This means that the relevant dates are blocked, but notification and publication are not yet undertaken. The appointment can also be undone without leaving a trace.

9.8.1 Observer appointment

During the appointment process for an **observer**, the window for travel to the match is not checked. You may therefore be offered an observer who has a travel conflict in another role.



















Note

When a different role, e.g. referee, is appointed, an existing observer role is checked for travel conflicts as before.

9.9 Remarks on the match (variable text input)

A variable text can be entered for each match, allowing the appointer to give the referees important information concerning the match. This text is displayed in the notification emails.

War-

Assignment		SR-101
Match data		
Division name:	BFLN Schüler Staffel B	
Date / Time:	08/03/2013 11:00	
Home team:	BFN - Schule am Wasserwerk Burgdorf	
Away team:	BFN - Luise-Scheppler-Schule Hildesheim	
Match location:	A-Platz, TSV Engensen	
Appointment		
Referee:	<input type="text"/>	 or area appointment  club appointment 
Assistant referee 1:	<input type="text"/>	 or area appointment  club appointment 
Assistant referee 2:	<input type="text"/>	 or area appointment  club appointment 
Observer:	<input type="text"/>	 or area appointment  club appointment 
4th official:	<input type="text"/>	 or area appointment  club appointment 
Remarks on the match		
Remark:	<input type="text" value="Attention! In the last match between the two teams, there were two red cards!"/>  <input type="button" value="save"/>	
Exchange match		
Referee area:	 Please select referee area <i>The match can only be switched to a different area if no appointment has been made yet!</i>	
Appointment by the club		
Club:	 please select club <i>A club can only assign a match if no appointment has already been made.</i>	
<input type="button" value="back"/>		

The text may not exceed 400 characters and can be saved using the corresponding button.

The referee and the other persons appointed are only informed once the match is fixed. The text remains in the case of a reassignment. The newly appointed referee receives the same information when the match is fixed.

9.10 Appointment problems

9.10.1 Overlap of refereed matches

If an appointment leads to an overlap, a message will appear (see examples in screenshot). In most cases, the appointer can override the appointment conflicts he has been notified of and appoint the referee anyway.

Below are a few examples:

Do you really want to appoint the referee?	
Match:	09/03/2013 16:00: SSV Jeddelloh - TuS Celle FC (NFVOLNFV) 
Referee:	Peter Carstens (Pass no.: 035 010000093003) (County Hildesheim) 
Not available, because:	<ul style="list-style-type: none"> The referee is already assigned! 
<input type="button" value="Back"/> <input type="button" value="Assign"/>	

The cancellation of preliminary appointments always depends on the identifier with which you are registered as an appointer. You can only cancel appointments which were assigned using your identifier. It should also be noted that cancelling **all** preliminary appointments really means all, including those which were selected but which cannot currently be seen in the display window!

Note

Info
 2 allocations were cancelled. ←

Scheduling of matches SR-100

Div. short name

Type of team

Status

Date from

Period

Referee first name

Referee surname

Match day

<input type="checkbox"/>	▼▲ Date	▼▲ Division - match identifier	▼▲ Match day - match no.	▼▲ Home venue	Away team:	St.	Referee	Action
<input checked="" type="checkbox"/>	Fri, 07/06/2013 11:00	NFVFzVL1 014552 002	1 2	Hasetalschule Quakenbrück	BFN - VFG Bohmte Jugend		EXM --> Kreis Osnabrück-Land	
<input checked="" type="checkbox"/>	Sat, 08/06/2013 14:00	NFVJVL1 015384 164	24 164	SV Bad Bentheim	MTV Gifhorn		Ref Melanie Aniol AssRef1 --> Kreis Hildesheim AssRef2 --> Kreis Hildesheim	
<input type="checkbox"/>	Sat, 08/06/2013 14:30	NFVJVL1 015384 163	24 163	FT Braunschweig	Lüneburger SK		Ref Shahin Ansorg AssRef1 --> Kreis Hildesheim AssRef2 --> Kreis Hildesheim	
<input type="checkbox"/>	Sat, 08/06/2013 16:00	NFVJVL1 015384 162	24 162	TUS Güldenstern Stade	Heesseler SV		Ref Björn Apors	
<input type="checkbox"/>	Sat, 08/06/2013 16:00	NFVJVL1 015384 167	24 167	MTV Treubund Lüneburg	VfV - 06 Hildesheim		Ref Simone Brauel AssRef1 --> Kreis Hannover-Land AssRef2 --> Kreis Hannover-Land	
<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 166	24 166	SV Rasensport Osnabrück	JfV A/O/Heeslingen		Ref David Brodermann AssRef1 --> Kreis Hannover-Stadt AssRef2 --> Kreis Hannover-Stadt	
<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 168	24 168	SV Arminia Hannover	FC Verden 04 I U19		Ref Thomas Coban AssRef1 --> Kreis Hildesheim AssRef2 --> Kreis Hildesheim	

↳ [Collective exchange](#)
↳ Provisional allocation Cancel fix, cancel all or fix all [Send advance information](#)

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Legend:


Match postponed
 Match cancelled
 manual appointment
 automatically appointment in 1st / 2nd / 3rd run
 autom. appointment not possible
 Appointment conflict
 Exchange match refereeing
 Email notification made / not made

Match cancelled
 provisional appointment
 Right to play at home switched
 Date open
 Edit appointment
 Exchange match
 Appointment confirmed / not confirmed

The preliminary appointments are cancelled once the security question is confirmed.

9.13 Fixing the referee appointment

Until a referee appointment has been fixed (confirmed), it is a preliminary appointment (see above). This means that the date is blocked for the referee, but there has been no notification or publication. The referee can also still be taken back without any impact on the history of the game (see Cancelling assignments).

Preliminary appointments are marked with the  icon. If the appointment is made, with all its consequences, the preliminary appointment must be **fixed**.

You can do this in the same way as cancelling a preliminary appointment, using the "Fix" or "Fix all" options.

The match whose referee appointment is to be fixed is selected in the left-hand column and fixed using the "Fix" option. To fix **all** referee appointments at the same time, select the "Fix all" option.

Fixing preliminary appointments always depends on the identifier with which you are registered as an appointer. You can only fix appointments which were preliminarily assigned using your identifier.

Note













It should also be noted that fixing **all** preliminary appointments really means all selected matches, including those which cannot currently be seen in the display window!



War-


Info
1 appointment has been fixed. 

Scheduling of matches SR-100







Div. short name Type of team Status Date from Period
 Referee first name Referee surname Match day   [search](#)

<input type="checkbox"/>	▼▲ Date	▼▲ Division - match identifier	▼▲ Match day - match no.	▼▲ Home venue	Away team:	St.	Referee	Action
<input checked="" type="checkbox"/>	Sat, 15/06/2013 16:00	NFVBjVL1 010806 171	25 171	JfV A/O/Heeslingen U17 A-Platz Heeslingen	SC Langenhagen		   Ref Melanie Aniol AssRef1 --> Kreis Hildesheim AssRef2 --> Kreis Hildesheim	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVBjVL1 010806 172	25 172	TSV Havelse B-Platz, TSV Havelse	JfV Göttingen			
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVBjVL1 010806 173	25 173	FT Braunschweig Freie Turner, A-Platz	VfL Osnabrück U16			
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVBjVL1 010806 174	25 174	BSC Acosta Franz-Feld A-Platz	MTV Gifhorn			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVJVL1 015384 176	26 176	JfV A/O/Heeslingen Am Auetal Platz 1	SV Bad Bentheim			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVJVL1 015384 177	26 177	Heesseler SV C-Platz, Heesseler SV	SV Rasensport Osnabrück			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVJVL1 015384 178	26 178	FC Verden 04 I U19 Verden, Stadion, Flut.	SC Langenhagen			

 [Collective exchange](#)
 [Provisional allocation](#) [Cancel](#) , [fix](#) [cancel all](#) or [fix all](#) [Send advance information](#)

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Legend:

	Match postponed		Match cancelled
	Match cancelled		provisional appointment
	manual appointment		Right to play at home switched
	automatically appointment in 1st / 2nd / 3rd run		Date open
	autom. appointment not possible		Edit appointment
	Appointment conflict		Exchange match
	Exchange match refereeing		Appointment confirmed / not confirmed
	Email notification made / not made		

[To send notification per open mails](#)


[To generate a report](#)


Once the security question has been confirmed, the appointments are fixed and published and, at the same time, an email is sent to the referees in question so that they are immediately informed about their matches.


The email which is generated upon appointment (fix) also contains information on the head of division (e.g. address for match report, telephone number for bad weather service), as long as this data has been maintained.

The envelope icon shows whether it was possible to send an email. If it was, a gray envelope appears. If not, the envelope is crossed out in red. In general, this means that the referee or assistant does not yet have a valid email address, although there may also be problems with the email server in rare cases.

9.13.1 Confirmation check

- a) The referee can send a confirmation by clicking on a link in his appointment email. There is no need to send a separate response email.
- a) The referee can confirm his appearance by telephone, for example. In this case, the referee appointer can document the confirmation himself by clicking on the  icon in the dialog box in the list of matches.

<input type="checkbox"/>	Sat, 08/06/2013 14:30	NFVJVL1 015384 163	24 163	FT Braunschweig Freie Turner, A-Platz	Lüneburger SK	  	Ref Shahin Ansorg AssRef1 --> Kreis Hildesheim AssRef2 --> Kreis Hildesheim	
<input type="checkbox"/>	Sat, 08/06/2013 16:00	NFVJVL1 015384 162	24 162	TUS Guldernstern Stade Camper Höhe, Platz 1, Flutlicht	Heesseler SV	  	Ref Björn Apors	
<input type="checkbox"/>	Sat, 08/06/2013 16:00	NFVJVL1 015384 167	24 167	MTV Treubund Lüneburg Lüneburg Uelzener Str. Sportpark	VfV - 06 Hildesheim	  	Ref Simone Brauel AssRef1 --> Kreis Hannover-Land AssRef2 --> Kreis Hannover-Land	

 Not yet confirmed

 Confirmed

The most recent confirmation is displayed again in the information section.

Info

The appointment for Björn Apors has been successfully confirmed!

10. Referee appointment mass replacement

You have the option of transferring multiple matches or just specific roles from multiple matches (e.g. 1st assistant) to another referee area. Select the required matches in the left-hand column of the "Scheduling of matches" dialog window.

Scheduling of matches SR-100

Div. short name

Type of team

Status

Date from

Period

Referee first name

Referee surname

Match day

[search](#)

<input type="checkbox"/>	Date	Division - match identifier	Match day - match no.	Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 179	26 179	FC Verden 04 I U17	FT Braunschweig			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 180	26 180	SV Viktoria 08 Georgsmarienhütte	VfL Osnabrück U16			
<input checked="" type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 181	26 181	JfV A/O/Heeslingen U17	BSC Acosta			
<input checked="" type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 182	26 182	JfV Göttingen	VfL Bückeburg I			

Page 2 / 2 (45 Total hits)

Legend:

Match postponed	Match cancelled
manual appointment	provisional appointment
automatically appointment in 1st / 2nd / 3rd run	Right to play at home switched
autom. appointment not possible	Date open
Appointment conflict	Edit appointment
Exchange match refereeing	Exchange match
Email notification made / not made	Appointment confirmed / not confirmed

Clicking on the "Collective exchange" option opens the "Select referee area" dialog window. In the upper section, you can select whether the whole match or only certain roles should be transferred to a different playing area. Exchanges can also be done by selecting a different association, referee area, type of team and division category.

Select referee area SR-103

Collective exchange for the selected games.

Collective exchange action

☒ whole match
☐ Referee
☐ Assistant referee 1
☐ Assistant referee 2

Specify referee area

Association: Germany with regions

Select referee area:

Referee area: Germany with regions

Select type of team:

Type of team: Men

Select division category:

Division category: National League

Back
allocate

The "Allocate" button confirms the collective exchange. The header area displays if the exchange was successful.

Scheduling of matches SR-100

Div. short name:

Type of team: - all types of teams

Status: all

Date from: 04/06/2013

Period: 8 weeks

Referee first name:

Referee surname:

Match day:

[search](#)

<input type="checkbox"/>	▼ Date	▼ Division - match identifier	▼ Match day - match no.	▼ Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 177	26 177	TSV Havelse B-Platz, TSV Havelse	MTV Treubund Lüneburg			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 178	26 178	BSV Kickers Emden U17 Barenburg Platz	MTV Gifhorn			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 179	26 179	FC Verden 04 I U17	FT Braunschweig			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 180	26 180	SV Viktoria 08 Georgsmarienhütte A-Platz Auf dem Rehlberg 1	VfL Osnabrück U16			
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 181	26 181	JfV A/O/Heeslingen U17 A-Platz Heeslingen	BSC Acosta		EXM --> Deutscher Fußball-Bund	
<input type="checkbox"/>	Sat, 22/06/2013 16:00	NFVBjVL1 010806 182	26 182	JfV Göttingen Maschpark, B-Platz	VfL Bückeburg I		EXM --> Deutscher Fußball-Bund	

Collective exchange
Provisional allocation [Cancel](#) , [fix](#) , [cancel all](#) or [fix all](#) [Send advance information](#)

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Legend:
 Match postponed
 Match cancelled
 manual appointment
 automatically appointment in 1st / 2nd / 3rd run
 autom. appointment not possible
 Appointment conflict
EXMREF Exchange match refereeing
 Email notification made / not made


Match cancelled
 provisional appointment
 Right to play at home switched
 Date open
 Edit appointment
EXM Exchange match
 Appointment confirmed / not confirmed

To send notification per open mails
To generate a report

10.1 Email if changes occur to the referee team (after fixation)


If there is a change to the referee team after a referee appointment has been fixed, all persons involved in the match are informed via email.

10.2 Take back exchange match (EXM)


If you want to take back an exchange match, select the relevant match in the left-hand column and the "Edit appointment"  icon in the "Action" column.










Note: It is only possible to take back an EXM if none of the referee roles have yet been appointed from an outside area.

To delete this allocation, select the "Cancel area allocation"  icon. The entry will be deleted.

Assignment		SR-101
Match data		
Division name:	A-Junioren Niedersachsenliga	
Date / Time:	22/06/2013 16:00	
Home team:	FC Verden 04 I U19	
Away team:	SC Langenhagen	
Match location:	Verden, Stadion, Flut.	
Appointment		
Referee:		
Assistant referee 1:		
Assistant referee 2:		
Observer:		
4th official:		
Remarks on the match		
Remark:	<input type="text"/>	save
Exchange match		
Referee area:	Lower Saxony --> Germany with regions 	
<i>The match can only be switched to a different area if no appointment has been made yet!</i>		
Appointment by the club		
Club:		
<i>A club can only assign a match if no appointment has already been made.</i>		
back		

11. Cancel assignment

If you want to cancel a referee appointment which has already been fixed, select the "Edit appointment"  icon.

Assignment		SR-101
Match data		
Division name:	A-Junioren Niedersachsenliga	
Date / Time:	08/06/2013 16:00	
Home team:	MTV Treubund Lüneburg	
Away team:	VfV - 06 Hildesheim	
Match location:	Lüneburg Uelzener Str. Sportpark	
Appointment		
Referee:	Simone Brauel (Pass no.: 033 010000115760) (County Hanover land) 	
Assistant referee 1:	Lower Saxony --> County Hanover land 	
Assistant referee 2:	Lower Saxony --> County Hanover land 	
Observer:	<input type="text"/>  or area appointment  club appointment 	
4th official:	<input type="text"/>  or area appointment  club appointment 	
Remarks on the match		
Remark:	<input type="text"/> save	
Exchange match		
Referee area:	The match can only be switched to a different area if no appointment has been made yet!	
Appointment by the club		
Club:	A club can only assign a match if no appointment has already been made.	
back		

Clicking on the  "Cancel assignment" opens a dialog window.

Cancel assignment		SR-102
Referee		
Match:	08/06/2013 16:00: MTV Treubund Lüneburg - VfV - 06 Hildesheim (NFVJVL1)	
Referee:	Simone Brauel (Pass no.: 033 010000115760) (County Hanover land)	
Type:	<input type="text" value="Cancelled"/> 	
Remark/reason:	<input type="text"/>	
Cancel		Save

Once the security question is confirmed, the cancellation takes effect and the referees involved receive a cancellation email.

The cancellation of referee assignment leads to an entry in the match history which protocols this cancellation.

11.1 Non-appearance of a referee – Subsequent entry of the referee

Cancel assignment		SR-102
Referee		
Match:	08/06/2013 14:30: FT Braunschweig - Lüneburger SK (NFVJVL1)	
Referee:	Shahin Ansorg (Pass no.: 035 010000134309) (County Hildesheim)	
Type:	<input type="text" value="Non-appearance"/>	
Remark/reason:	<input type="text" value="Car accident"/>	
<input type="button" value="Cancel"/> <input type="button" value="Save"/>		

If non-appearance of the referee is entered after a match (with a remark if necessary), the name of the referee who did not appear appears in the appointment overview for this match in red.

Info	
The referee was successfully withdrawn and notified.	

Assignment		SR-101
Match data		
Division name:	A-Junioren Niedersachsenliga	
Date / Time:	08/06/2013 14:30	
Home team:	FT Braunschweig	
Away team:	Lüneburger SK	
Match location:	Freie Turner, A-Platz	
Appointment		
Referee:	<div style="border: 1px solid red; padding: 2px;">Shahin Ansorg (Pass no.: 035 010000134309) (County Hildesheim)</div> <div> <input type="button" value="appointment"/> <input type="button" value="club appointment"/> <input type="button" value="or area"/> </div>	
Assistant referee 1:	Lower Saxony --> County Hildesheim ✗	
Assistant referee 2:	<input type="text"/> <input type="text"/> <div> <input type="button" value="or area appointment"/> <input type="button" value="club appointment"/> </div>	
Observer:	<input type="text"/> <input type="text"/> <div> <input type="button" value="or area appointment"/> <input type="button" value="club appointment"/> </div>	
4th official:	<input type="text"/> <input type="text"/> <div> <input type="button" value="or area appointment"/> <input type="button" value="club appointment"/> </div>	
Remarks on the match		
Remark:	<input type="text"/> <input type="button" value="save"/>	
Exchange match		
Referee area:	The match can only be switched to a different area if no appointment has been made yet!	
Appointment by the club		
Club:	A club can only assign a match if no appointment has already been made.	
<input type="button" value="back"/>		

The name also appears in red in the appointment overview!

You also have the option of entering the 'correct' referee using the appointment overview. The data on the referee originally appointed will then no longer be visible on the interface, but his details will.



<input type="checkbox"/>	Sat, 08/06/2013 14:30	NFVJVL1 015384 163	24 163	FT Braunschweig Freie Turner, A-Platz	Lüneburger SK	   Ref Shahin Ansorg AssRef1 --> Kreis Hildesheim	
--------------------------	-----------------------------	-----------------------	-----------	---	---------------	--	---

Information about non-appearance via email.

If you as a referee appointer enter a non-appearance (and save it), all authorized appointers in your core area (district or group) will receive an email notification.

11.2 Re-use of a referee in case of match cancellation

Clubs can enter a match cancellation as of 00:00 on the match day. The appointer has the option of using the referee who has become free due to the cancellation elsewhere.

The referee can then be cancelled using the appointment dialog or appointed directly for another match.

12. History in case of appointments and delegations

If a match - or individual roles - has been delegated to a different playing area or club, this appointment process is recorded (date and editor stamp).

<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 168	24 168	SV Arminia Hannover Rudolf-Kalweit- Stadion	FC Verden 04 I U19	   Ref Thomas Coban AssRef1 --> Kreis Hildesheim AssRef2 --> HSC Hannover v.1893 e.V.	
--------------------------	-----------------------------	-----------------------	-----------	--	-----------------------	---	---

In the same way as in the appointment history, for delegations, clicking on Date / Time ...

<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 168	24 168	SV Arminia Hannover Rudolf-Kalweit- Stadion	FC Verden 04 I U19	   Ref Thomas Coban AssRef1 --> Kreis Hildesheim AssRef2 --> HSC Hannover v.1893 e.V.	
--------------------------	-----------------------------	-----------------------	-----------	--	-----------------------	---	---

also displays the relevant data.

Delegation history	
Date	Delegation
04/06/2013 09:34	EXMREF -> Kreis Hildesheim (AssRef1, A-Junioren, Niedersachsenliga)
10/06/2013 14:23	CEXMREF -> HSC Hannover v.1893 e.V.(AssRef2)


EXMREF = a role has been delegated to a referee area.

(CEXMREF = a role has been delegated to a club)

If the referee has been appointed and the other two roles have been transferred, the referee - as before - appears under the referee history, the other roles under the delegation history.




DFB-MEDIEN


Refereeings						
Date	User	Role	Referee name	Status	Remark	Confirmed by
04/06/2013 09:35	Astrid Putzki (heidi)	Ref	Thomas Coban (Pass no.:  (County Hildesheim)	Appointed		Appointer: heidi 04/06/2013 09:36

Delegation history	
Date	Delegation
04/06/2013 09:34	ATSPL -> Kreis Hildesheim (AssRef1, A-Junioren, Niedersachsenliga)
10/06/2013 14:23	VATSPL -> HSC Hannover v.1893 e.V.(AssRef2)

Appoint 1st assistant referee SR-111-2

Data			
Match identifier:	015384 168	Date:	08/06/2013 16:30
Venue:	Rudolf-Kalweit-Stadion	Match day:	24
Home team:	SV Arminia Hannover		
Away team:	FC Verden 04 I U19		
Division name:	A-Junioren Niedersachsenliga	Division short name:	NFVJVL1
League:	A-Junioren Niedersachsenliga	Playing area:	Niedersachsen

Referee first name/surname Qmax: available Use referee pool ☒  [search](#)

VA Name	VA Referee area	VA Club	VA Postal code	VA City	Distance	VA QMax	VA M	VA Mh	VA Ms	VA Eval.	Action
Munro, Thomas	County Hanover town	HSC Hannover v.1893 e.V.	30159	Hannover	2,42 km	PLNFV	24	7	0		

Scheduling of matches SR-100

Div. short name Type of team Status Date from Period
 Referee first name Referee surname Match day  [search](#)

<input type="checkbox"/>	VA Date	VA Division - match identifier	VA Match day - match no.	VA Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Sat, 01/06/2013 15:00	VPokal1 114178 008	1 8	Berliner Athletik Klub 07	SV Holthausen-Biene			
<input type="checkbox"/>	Sat, 01/06/2013 14:00	NFVBVL1 010806 155	23 155	Poststadion Stadion NR1 JfV A/O/Heeslingen U17	SV Meppen U17			
<input type="checkbox"/>	Sat, 01/06/2013 14:00	NFVBVL1 010806 158	23 158	A-Platz Heeslingen MTV Gifhorn	FT Braunschweig			
<input type="checkbox"/>	Sat, 01/06/2013 14:00	NFVBVL1 010806 159	23 159	SPZ - A - Platz BSV Kickers Emden U17	VFL Osnabrück U16			
<input type="checkbox"/>	Sat, 01/06/2013 16:00	NFVBVL1 010806 156	23 156	Barenburg Platz JfV Göttingen	MTV Treubund Lüneburg			
<input type="checkbox"/>	Sat, 01/06/2013 16:00	NFVBVL1 010806 157	23 157	Maschpark, B-Platz TSV Havelse	SC Langenhagen			
<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 168	24 168	SV Arminia Hannover Rudolf-Kalweit-Stadion	FC Verden 04 I U19		<div>    Thomas Coban    AssRef1 Thomas Munro AssRef2 --> HSC Hannover v.1893 e.V. </div>	

13. Report from manual appointment

From the manual appointment section, you can generate a PDF report if needed.

You can use "Search" to generate a list with the filter settings you want (e.g. division short name, period, match day etc.).

Scheduling of matches SR-100

Div. short name

Type of team

Status

Date from

Period

Referee first name

Referee surname

Match day

[search](#)

You can output this list as a PDF. To do this, select the "Generate report" button below the legend section.

<input type="checkbox"/>	▼ Date	▼ Division - match identifier	▼ Match day - match no.	▼ Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Sat, 08/06/2013 14:00	NFVJVL1 015384 164	24 164	SV Bad Bentheim	MTV Gifhorn		Ref Melanie Aniol	
<input type="checkbox"/>	Sat, 08/06/2013 14:30	NFVJVL1 015384 163	24 163	SV Bad Bentheim, F2 Nebenplatz	Lüneburger SK		Ref Shahin Ansorg AssRef1 --> Kreis Hildesheim	
<input type="checkbox"/>	Sat, 08/06/2013 16:00	NFVJVL1 015384 162	24 162	Freie Turner, A-Platz	Heesseler SV		Ref Björn Apors AssRef1 --> Niedersächsischer Fußballverband AssRef2 --> Fußballclub Oste/Oldendorf e.V.	
<input type="checkbox"/>	Sat, 08/06/2013 16:00	NFVJVL1 015384 167	24 167	TUS Güldenstern Stade	VfV - 06 Hildesheim		AssRef1 --> Kreis Hannover-Land AssRef2 --> Kreis Hannover-Land	
<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 166	24 166	Camper Höhe, Platz 1, Flutlicht	JfV A/O/Heeslingen		Ref David Brodermann AssRef1 --> Kreis Hannover-Stadt AssRef2 --> Kreis Hannover-Stadt	
<input type="checkbox"/>	Sat, 08/06/2013 16:30	NFVJVL1 015384 168	24 168	MTV Treubund Lüneburg	FC Verden 04 I U19		Ref Thomas Coban AssRef1 Thomas Munro AssRef2 --> HSC Hannover v.1893 e.V.	
<input type="checkbox"/>	Sun, 09/06/2013 13:00	NFVJVL1 015384 165	24 165	SV Arminia Hannover	JfV Göttingen			
				Rudolf-Kalweit-Stadion				
				SC Langenhagen				
				A-Platz, SC Langenhagen				

[Collective exchange](#)
[Provisional allocation](#) [Cancel](#), [fix](#), [cancel all](#) or [fix all](#) [Send advance information](#)

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Legend:

	Match postponed		Match cancelled
	Match cancelled		provisional appointment
	manual appointment		Right to play at home switched
	automatically appointment in 1st / 2nd / 3rd run		Date open
	autom. appointment not possible		Edit appointment
	Appointment conflict		Exchange match
	Exchange match refereeing		Appointment confirmed / not confirmed
	EXMREF		
	EXM		

To send notification per open mails

To generate a report



Fixed and preliminary appointments are taken into account in the PDF document.

https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.Offene - Windows Internet Ex...
https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.OffeneSpieleViewReport

Manual appointment - match overview				
Matches from: 01/06/2013 in the period: 2 weeks, Division: NFVJVL1				
Date / Time	Division	Home club/City/Match no.	Away club	Referee
Sat, 08/06/2013				
14:00	NFVJVL1	SV Bad Bentheim City: SV Bad Bentheim, F2 Nebenplatz Match no.: 164	MTV Gifhorn	(Ref) Melanie Aniol
14:30	NFVJVL1	FT Braunschweig City: Freie Turner, A-Platz Match no.: 163	Lüneburger SK	AssRef1 --> Kreis Hildesheim
16:00	NFVJVL1	TUS Güldenstern Stade City: Camper Höhe, Platz 1, Flutlicht Match no.: 162	Heesseler SV	AssRef1 --> Niedersächsischer Fußballverband Verein --> Fußballclub Oste/Oldendorf e.V.
16:00	NFVJVL1	MTV Treubund Lüneburg City: Lüneburg Uelzener Str. Sportpark Match no.: 167	VfV - 06 Hildesheim	AssRef1 --> Kreis Hannover-Land AssRef2 --> Kreis Hannover-Land
16:30	NFVJVL1	SV Rasensport Osnabrück City: Hauptplatz (Koksche Str.) Match no.: 166	JFV A/O/Heeslingen	(Ref) David Brodermann AssRef1 --> Kreis Hannover-Stadt AssRef2 --> Kreis Hannover-Stadt
16:30	NFVJVL1	SV Arminia Hannover City: Rudolf-Kalweit-Stadion Match no.: 168	FC Verden 04 I U19	(Ref) Thomas Coban (AssRef1) Thomas Munro Verein --> HSC Hannover v.1893 e.V.
Sun, 09/06/2013				
13:00	NFVJVL1	SC Langenhagen City: A-Platz, SC Langenhagen Match no.: 165	JFV Göttingen	

14. Automatic appointment


14.1 Overview

Automatic referee appointment occurs in a maximum of 3 appointment runs. The first appointment run takes into account all 'hard' exclusion criteria and all 'soft' exclusion criteria which can be configured by the user in order to allocate the matches to be appointed. This first appointment run provides a corresponding result of the number of assigned matches to the total number of matches to be assigned.

Once all matches have been appointed with all required roles, the automatic run is complete and you can check the result of the automatic process. If necessary, you can take the appointments back again and try a new run with a different configuration.

If not all matches could be assigned, the automatic process tries a second run in which the 'soft' criteria (see below) are checked with greater limitation. If all matches and roles can be appointed in this second run, the automatic process is complete. If not, a third run with even more limited 'soft' criteria is carried out. If, after this, there are still matches which have not been appointed, they must be appointed manually. It is then very probable that 'hard' criteria will also need to be limited, which can only be done by the appointer himself.

The dialog window "scheduling of matches" will show in which run the automatic assignment is done. [a1](#) [a2](#) [a3](#)

Pairings which cannot be assigned in the automatic appointment are shown in the "Scheduling of matches" dialog window with the  "Autom. appointment not possible" icon. These matches can be edited manually later on.

Matches which have already been assigned – fixed or preliminarily – are no longer taken into account by the automatic process.


14.2 Carry out automatic appointment

To carry out an automatic referee appointment, select the subfolder "automatic" from the "Appointment" menu item. In the "Automatic appointment" dialog window, enter your desired criteria for the appointed matches and referees:

Automatic appointment		SR-108
Refereeing to be assigned		
<input checked="" type="checkbox"/>	Referee	
<input type="checkbox"/>	1st assistant referee	
<input type="checkbox"/>	2nd assistant referee	<input type="checkbox"/> Take referee teams in consideration
Referee area of the divisions/matches to be assigned		
Referee area:	Lower Saxony ▼	
Referee qualification		
Max. qualification	International ▼	
Referee pools		
Use referee pools:	<input type="checkbox"/>	
<i>If there is no pool available for the division(s) selected, assignment will be done by the default procedure.</i>		
Number of days next/back no refereeing with involved teams		
Days:	100	
Maximum distance to the match		
Distance:		
Weighting		
Achievement of the required competitive matches:	medium impo ▼	
Consideration of referees with in-development flag:	medium impo ▼	
Number of competitive matches (absolute):	medium impo ▼	
Number of all matches:	medium impo ▼	
Distance to the match location:	medium impo ▼	
Period of the matches		
<input checked="" type="radio"/> Coming week		
<input type="radio"/> Following month		
<input type="radio"/> Next 10 Days:		
<input type="radio"/> From 11/06/2013 to 25/06/2013		
Search divisions		


Then use the "Search divisions" button to select the divisions which are to be taken into account by the automatic process in the period selected. The "Divisions for automatic appointment" dialog window will open, showing you a list with the divisions available for appointment.


Divisions for automatic appointment				SR-109
<input type="checkbox"/>  Division name	 Type of team	 Playing area:	Matches	
<input type="checkbox"/> A-Junioren Niedersachsenliga	A-Junioren	Niedersächsischer Fußballverband		
<input type="checkbox"/> B-Junioren Niedersachsenliga	B-Junioren	Niedersächsischer Fußballverband		
Back		Start automatic appointing		
Legend:  Show matches to be assigned				

Before you start the automatic appointment, you can view the matches in the relevant division that are to be appointed in the appointment period by selecting the  icon.

Matches for automatic appointment			SR-117
A-Junioren Niedersachsenliga			
 Date	 Home	 Away	
15/06/2013 16:00	Heesseler SV	MTV Treubund Lüneburg	
15/06/2013 16:00	JFV Göttingen	JFV A/O/Heeslingen	
15/06/2013 16:00	SC Langenhagen	VfV - 06 Hildesheim	
15/06/2013 16:00	SV Arminia Hannover	Lüneburger SK	
15/06/2013 16:00	SV Bad Bentheim	FT Braunschweig	
15/06/2013 16:00	SV Rasensport Osnabrück	FC Verden 04 I U19	
15/06/2013 16:00	TUS Güldenstern Stade	MTV Gifhorn	
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Close			

Check the boxes for the divisions for which you want to carry out an automatic appointment run. Press the "Start appointment" button to start the generation. In the dialog window "Status of the automatic appointment" which opens, you can follow the progress of the appointment.

Status of the automatic appointment								SR-110
Note								
This procedure may take a while! You do not need to remain logged in during the automatic assignment! You can also check the status later at any time.								
Status								
	Sum	appointed	missing	last notice	Status	Stop		
Number of appointment	7	0	7	11/06/2013 10:05	0 %			
Refresh								


You can stop the run at any time. To do so, click on the  "Stop appointment service" icon. The appointment will be stopped.

Info
 The abort signal was sent to the service.

Status of the automatic appointment SR-110

Note
 This procedure may take a while!
 You do not need to remain logged in during the automatic assignment!
 You can also check the status later at any time.

Status

	Sum	appointed	missing	last notice	Status	Stop
Number of appointment	7	0	7	11/06/2013 11:05	stop	

Refresh

The appointments already made will be retained.

15. Viewing the results of the automatic appointment

Once the automatic appointment is finished, call up the "Appointment/manual" option in the navigation section.

Scheduling of matches

SR-100

Div. short name

Type of team

Status

Date from

Period

- all types of teams

all

11/06/2013

1 week

Referee first name

Referee surname

Match day

search

<input type="checkbox"/>	▼ Date	▼ Division - match identifier	▼ Match day - match no.	▼ Home venue	Away team:	St.	Referee	Action
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 169	25 169	Heesseler SV C-Platz, Heesseler SV	MTV Treubund Lüneburg		Ref Felicitas Eser	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 170	25 170	SV Arminia Hannover Rudolf-Kalweit-Stadion	Lüneburger SK		Ref Gregor Armagan	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 171	25 171	TUS Goldenstern Stade Camper Höhe, Platz 1, Flutlicht	MTV Gifhorn		Ref Joerg Pawendenat	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 172	25 172	SV Bad Bentheim, F2 Nebenplatz	FT Braunschweig		Ref Roland Mueller	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 173	25 173	JfV Göttingen Maschpark, A-Platz	JfV A/O/Heeslingen		Ref Joerg Köhler	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 174	25 174	SC Langenhagen A-Platz, SC Langenhagen	VfV - 06 Hildesheim		Ref Sven Kavurgaci	
<input type="checkbox"/>	Sat, 15/06/2013 16:00	NFVJVL1 015384 175	25 175	SV Rasensport Osnabrück Hauptplatz (Koksche Str.)	FC Verden 04 I U19		Ref Michele Süßmann	

The result of automatic appointment can be checked in the list of matches. The "Referees" column shows the automatic run in which the referees were assigned. If appointment was not possible in any run, the icon is shown.

As with manual appointment, automatic appointment is initially preliminary. This can be taken out again and a new automatic run initiated.

Please note that each automatic run requires a lot of system resources (computing time, disk access etc.). You should therefore not start too many attempts.

16. Fixing automatic appointments

Preliminary appointments can be fixed and cancelled in the same way as manual matches.

17. Recording confirmations

<input type="checkbox"/>	Sat, 09/03/2013 14:00	NFVJVL1 015384 117	17 117	SV Bad Bentheim F2 Nebenplatz	TUS Goldenstern Stade	Ref Eugen Schiffer	AssRef1 Julian Otto	AssRef2 Markus Lührmann	
--------------------------	-----------------------	--------------------	--------	-------------------------------	-----------------------	---------------------------	----------------------------	--------------------------------	--

If you click in the "Date / Time" box for the relevant match in the "Scheduling of matches" dialog, you will see, alongside the time stamp of the appointment process under "Completed by", whether and when

- the referee confirmed this by clicking the link in this appointment email
- the referee confirmed this in the application (if he has the appropriate identifier)
- or the appointer or another authorized person confirmed the email in the application.

Refereeings						
Date	User	Role	Referee name	Status	Remark	Confirmed by
31/01/2013 13:50	Tobias Büke (01000017)	Ref	Eugen Schiffer (Pass no.: 083 [redacted]) (County Osnabrück town)	Appointed		Email on: 31/01/2013 13:55
31/01/2013 13:50	Tobias Büke (01000017)	AssRef1	Julian Otto (Pass no.: 083 [redacted]) (County Osnabrück town)	Appointed		Referee: [redacted] 01/02/2013 19:09
31/01/2013 13:50	Tobias Büke (01000017)	AssRef2	Markus Lührmann (Pass no.: 083 [redacted]) (County Osnabrück town)	Appointed		Referee: [redacted] 31/01/2013 18:08




18. Creating reports

By selecting the "Reports" option under the "Appointment" menu item, you have the option of viewing refereeing schedules in a separate document as a short or long version. The following reports can also be compiled: referee allocation, referee match statistics, referee exchange matches and referee evaluations. You can also download "Matches", which shows the appointment of referees for a specific division in a specific period. Only fixed appointments are shown. This is exported as an Excel file.

Advice:

At the moment, the system is such that the referee appointer (arbitrator) of the associated area can create the reports for precisely the referees in his area of responsibility. This means that the reports can generally be created by the smallest organization units, referee district or referee group.

18.1 Referee appointment reports

Reports		SR-116
Report selection		
Report type	<input checked="" type="radio"/> Refereeing schedule short version <input type="radio"/> Refereeing schedule long version <input type="radio"/> Referee allocation <input type="radio"/> Referee match statistics <input type="radio"/> Referee exchange matches to <input type="radio"/> Referee exchange matches from <input type="radio"/> Matches given to the club <input type="radio"/> Referee calendar (Excel) <input type="radio"/> free referee <input type="radio"/> Referee observations (Excel) <input type="radio"/> Matches (Excel)	
Report options		
Referee area	Lower Saxony  from <input type="text"/> to <input type="text"/> (Surname, e.g. from A to K)	
Referee	or <input type="text"/> / <input type="text"/> (exact search for given name/surname)	
Match date	from <input type="text"/> 11/06/2013  to <input type="text"/> 	
Take only referees not notified per email into account.	<input type="checkbox"/>	
Accompanying text	<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>	
<input type="button" value="To generate a report"/>		

After selecting the report type, e.g. "Refereeing schedule short version" or "Refereeing schedule long version", you can enter the criteria you need in the "Report options" section.

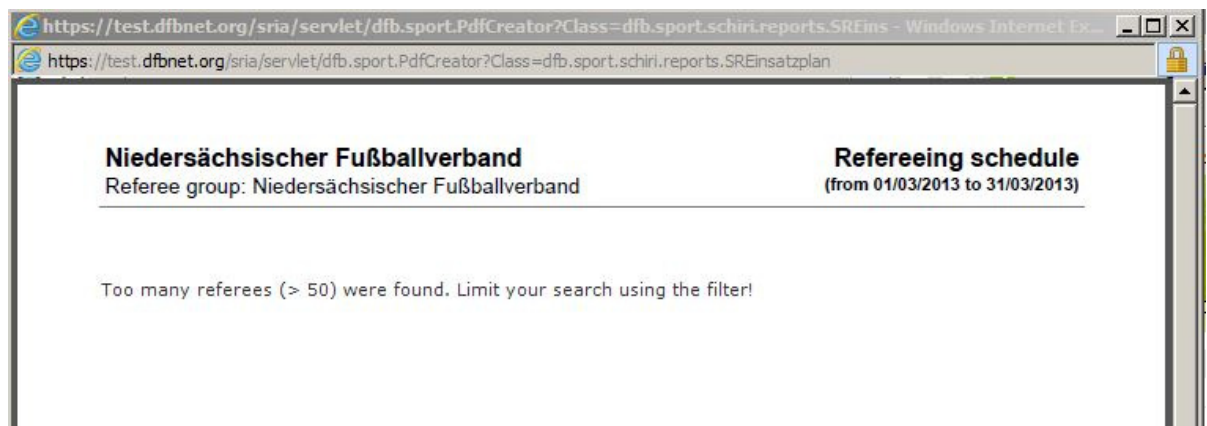
In the "Report options" section, use the drop-down menu to select the referee area you want.

You can filter out referees who have not yet been notified by email by checking the box "Only consider referees not notified by email". (In this case, only schedules which contain referees who have not been notified by email are generated as a PDF.)

In the "Accompanying text" box, you can save texts which are composed independently of the search type.

When creating refereeing schedules (short or long version), an error message occurs if more than 50 referees are found. The number of pages for the individual referees is not relevant here.

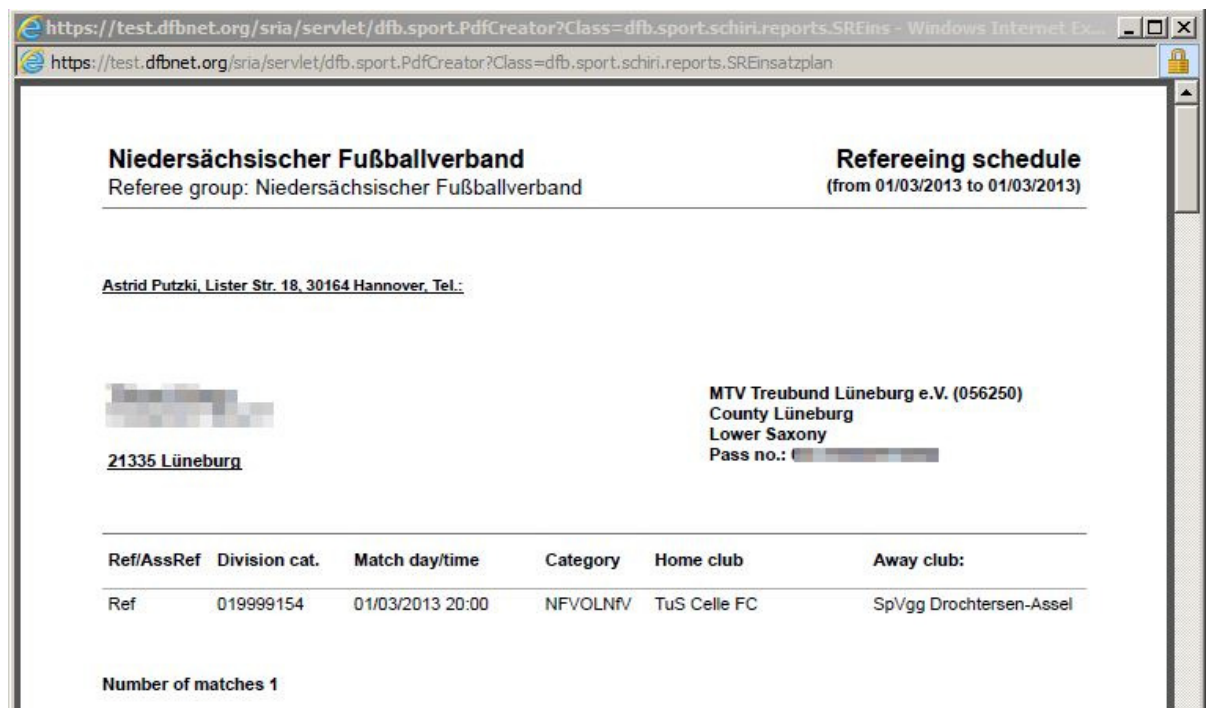
Note



If this error message is shown, you must further restrict the search.

18.1.1 Refereeing schedule short version

In the header of the "Refereeing schedule short version", the address of the referee is shown, followed by the schedule containing the referee function, division category, match day/ time, category, and home and visiting club.





For preliminary appointments, the time is also given in the "Schedule short version" report.

Note

Ref/AssRef	Division cat.	Match day/time	Category	Home club	Away club:
Ref	---	15/06/2013 16:00	NFVJVL1	Preliminary	


18.1.2 Refereeing schedule long version

In the header of the "Refereeing schedule long version", the address of the referee is shown, followed by the schedule containing the referee function, division category, match day/time, referee appointer, division name, home and visiting club, venue and referee (head of division).

https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.SREins - Windows Internet Ex...
https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.SREinsatzplan


Niedersächsischer Fußballverband
Referee group Niedersächsischer Fußballverband

Astrid Putzki, Lister Str. 18, 30164 Hannover, Tel.:



31737 Rinteln

Refereeing schedule long version
(from 15/06/2013 to 15/06/2013)

TSV Krankenhagen e.V. (038230)
County Schaumburg
Lower Saxony
Pass no. 

Ref/AssRef	Division cat.	Match day/time	Home club	Away club:	Head of division
Ref	---	15/06/2013 16:00	Preliminary		
	A-Junioren		Niedersachsenliga		

Number of matches: 1



For preliminary appointments, the time is also given in the "Schedule long version" report.

Note

Ref/AssRef	Division cat.	Match day/time	Home club	Away club:	Head of division
Ref	---	15/06/2013 16:00	Preliminary		
	A-Junioren		Niedersachsenliga		

18.1.3 Referee allocation

Error
Missing or incorrect user entries. Please correct these in order to advance.

Reports SR-116

Report selection

Report type

- ☐ Refereeing schedule short version
- ☐ Refereeing schedule long version
- ☒ Referee allocation
- ☐ Referee match statistics
- ☐ Referee exchange matches to
- ☐ Referee exchange matches from
- ☐ Matches given to the club
- ☐ Referee calendar (Excel)
- ☐ free referee
- ☐ Referee observations (Excel)
- ☐ Matches (Excel)

Report options

Referee area: Lower Saxony

Match date: from 11/06/2013 to 11/10/2013

The date interval cannot be bigger than 3 months !

Type of team: - all

Division category: - all

Playing area: - all

To generate a report

The date interval was limited to 3 months when the "Referee allocation" report was generated. If this period is exceeded, an error message appears.

The date limit here must be set to no longer than 3 months, otherwise the report will be too large.

The search can, of course, also be limited using other filters.

You will be shown the following data for each referee appointment: match day/ time, home and visiting team, venue and referee.



Report selection

- Report type
- ☐ Refereeing schedule short version
 - ☐ Refereeing schedule long version
 - ☒ Referee allocation
 - ☐ Referee match statistics
 - ☐ Referee exchange matches to
 - ☐ Referee exchange matches from
 - ☐ Matches given to the club
 - ☐ Referee calendar (Excel)
 - ☐ free referee
 - ☐ Referee observations (Excel)
 - ☐ Matches (Excel)

Report options

Referee area:

Match date: from to

Type of team:

Division category:

Playing area:

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https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.SREinteilung

Niedersächsischer Fußballverband		Referee appointment	
Referee group Niedersächsischer Fußballverband		from 11/06/2013 to: 16/06/2013	
Match day/time	Home club	Away club	Referee
Sat, 15/06/2013			
Division: B-Junioren Niedersachsenliga			
16:00	JFV A/O/Heeslingen U17	SC Langenhagen	(Ref) <input type="text"/> Pass no. <input type="text"/>
City: A-Platz Heeslingen			
Number of matches 1			

18.1.4 Referee match statistics

Reports		SR-116
Report selection		
Report type	<input type="radio"/> Refereeing schedule short version <input type="radio"/> Refereeing schedule long version <input type="radio"/> Referee allocation <input checked="" type="radio"/> Referee match statistics <input type="radio"/> Referee exchange matches to <input type="radio"/> Referee exchange matches from <input type="radio"/> Matches given to the club <input type="radio"/> Referee calendar (Excel) <input type="radio"/> free referee <input type="radio"/> Referee observations (Excel) <input type="radio"/> Matches (Excel)	
Report options		
Referee area	Lower Saxony ▼ from <input type="text" value="A"/> to <input type="text" value="K"/> (Surname, e.g. from A to K)	
Referee	or <input type="text"/> / <input type="text"/> (exact search for given name/surname)	
Match date	from <input type="text" value="11/06/2013"/> to <input type="text" value="16/06/2013"/>	
<input type="button" value="To generate a report"/>		

The following data is shown: referee name, age, total (previous appointments), men, youth, women, appearance as: assistant, observer, other, return and non-appearance.

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https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.SpieleStatistik

Niedersächsischer Fußballverband									
Refereearea: Niedersächsischer Fußballverband									
Matchstats									
(from 11/06/2013 to 16/06/2013)									
Ref. name	Age	Total	Men	Youth.	Women	Assi	Observ.	Other	Returned
Aniol Melanie	25	1	0	1	0	0	0	0	0
Total		1	0	1	0	0	0	0	0
Number of referees: 1									
Average age: 25,0									
n. compete									

18.1.5 Referee exchange matches

Reports		SR-116
Report Auswahl		
Reporttyp	<input type="radio"/> SR-Einsatzplan Kurzfassung <input type="radio"/> SR-Einsatzplan Langfassung <input type="radio"/> SR-Einteilung <input type="radio"/> SR-Spielestatistik <input checked="" type="radio"/> SR-Austauschspiele <input type="radio"/> Spiele an Verein abgegeben <input type="radio"/> Schiedsrichterkalender (Excel) <input type="radio"/> freie Schiedsrichter <input type="radio"/> Schiedsrichter Beobachtungen (Excel) <input type="radio"/> Spiele (Excel)	
Report Optionen		
SR-Gebiet	Niedersächsischer Fußballverband	
Spieldatum	von 01.01.2011 bis 30.03.2011	
Austausch an	- alle -	
Report erzeugen		

The following data is shown: league, match day/time, home and visiting team and, under referee, to whom the appointment was given.

https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.Austausch - Windows Internet Ex...

https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.AustauschSpiele

Niedersächsischer Fußballverband			Exchange matches to:
Refereearea: Niedersächsischer Fußballverband			all
			(from: 02/02/2013 to: 30/04/2013)
League	Kickoff	Home (Club) Visitor (Club)	Referee
Sun 10.02.2013			
FSAJ/LL/B	Sun 10.02.2013 11:30	SC Spelle-Venhaus (SC Spelle-Venhaus e.V.) SG Dörenthe/Brochterbeck (DÖRENTHER SPORT-CLUB 1956 E.V.)	County Emsland
Fri 15.02.2013			
FSH/OLNFV	Fri 15.02.2013 17:30	1.FC Germania Egestorf-Langreder (1.FC Germania Egestorf Langreder e.V.) TSV Winkelhaid (TSV WINKELHAID)	Steffen Stritzel (Pass no.: (Kreis Hannover-Land)
Sat 16.02.2013			
LTurl	Sat 16.02.2013 20:30	Hannover 96 II (Hannoverscher SV v.1896 e.V.) VfL Bochum 1848 U23 (VfL BOCHUM 1848 FUßBALLGEMEINSCHAFT E.V.)	Puya Rummier (Pass no.: (KREIS TECKLENBURG)

18.1.6 Giving matches to a club

Info
 The report will be generated and opened in a new window.

Reports SR-116

Report selection

Report type	<input type="radio"/> Refereeing schedule short version <input type="radio"/> Refereeing schedule long version <input type="radio"/> Referee allocation <input type="radio"/> Referee match statistics <input type="radio"/> Referee exchange matches to <input type="radio"/> Referee exchange matches from <input checked="" type="radio"/> Matches given to the club <input type="radio"/> Referee calendar (Excel) <input type="radio"/> free referee <input type="radio"/> Referee observations (Excel) <input type="radio"/> Matches (Excel)
-------------	--

Report options

Referee area	Lower Saxony
Match date	from 02/02/2013 to 30/04/2013
Playing area	- all
Club	- all

[To generate a report](#)

18.1.7 Referee calendar

When selecting the "Referee calendar", the referee's scheduling overview for a specific period is shown in a kind of calendar.

Info
 The report will be generated and opened in a new window.

Reports SR-116

Report selection

Report type	<input type="radio"/> Refereeing schedule short version <input type="radio"/> Refereeing schedule long version <input type="radio"/> Referee allocation <input type="radio"/> Referee match statistics <input type="radio"/> Referee exchange matches to <input type="radio"/> Referee exchange matches from <input type="radio"/> Matches given to the club <input checked="" type="radio"/> Referee calendar (Excel) <input type="radio"/> free referee <input type="radio"/> Referee observations (Excel) <input type="radio"/> Matches (Excel)
-------------	--

Report options

Referee area	Lower Saxony
Match date	from 02/02/2013 to 30/04/2013
Role	Referee
Qualification	<div style="display: flex; align-items: flex-start;"> <div style="border: 1px solid #ccc; padding: 5px; width: 40%;"> Premier League Lower Saxony State Tourney Women Premier League Low. Sax. State Selection Class A-Youth Lower Saxony League NfV A-Youth "Conti" Cup NfV B-Youth "Conti" Cup NfV C-Youth "Conti" Cup </div> <div style="margin: 0 10px; text-align: center;"> >> > < << </div> <div style="border: 1px solid #ccc; padding: 5px; width: 55%;"> Lower Saxony Cup </div> </div>

[To generate a report](#)



First select the desired referee area and period you want and then select the qualification of the referees for whom the report should be generated. It is irrelevant, for which role the qualification is available (referee, assistant or observer). The "Referee area" (selection box) contains the areas for which you are authorized as a referee appointer.

Note

Look out for a security warning which may appear when downloading.

You can right click to open this warning, answer positively and continue the download.

It is recommended that you first save the EXCEL table created and then format it as required. Entering the "QMax" (maximum qualification) offers further sorting options for the individual roles.

In the referee calendar, the division (division short name) and the role (Ref, AssRef or Beo; in some areas maybe also 4O) are shown for the referee in question.

The regional/state association is also given for national referees and the district/county or group for referees from state associations.

	A	B	C	D	E	F	G	H	I	J	K
1	Created on: 11/06/2013 League: Niedersachsen-Pokal from: 02/02/2013 to 30/04/2013										
2											
3	Referee name:	State association	Regional as	QMAXSR:	QMAXSRA1:	QMAXSRA2:	02/02/2013	03/02/2013	04/02/2013	05/02/2013	06/02/2013
4	Adler Martin	Lower Saxony	Northern Ger	OLNFV	LL	LL					
5	Alkan Thibaut	Lower Saxony	Northern Ger	OLNFV	RL	RL					
6	Alakus Markus	Lower Saxony	Northern Ger	OLNFV	BzL	RL	X	X	X	X	X
7	Ament Konstantin	Lower Saxony	Northern Ger	OLNFV	RL	RL		X			
8	Apors Björn	Lower Saxony	Northern Ger	OLNFV	LL	LL	X	X	X	X	X
9	Armagan Gregor	Lower Saxony	Northern Ger	RL	RL	RL	X	X	X	X	X
10	Blanquitt Thomas	Lower Saxony	Northern Ger	OLNFV	KL	KL	FSAJ/RL/D (Ref)	FSBJ/BL/D (Ref)			
11	Blasse Stephan	Lower Saxony	Northern Ger	3.L	2BL	2BL		BuLi2 (4O)	X	X	
12	Bott Eimo-Focke	Lower Saxony	Northern Ger	1KKI							
13	Branig Markus	Lower Saxony	Northern Ger	OLNFV	RL	RL			X	X	X
14	Buksbaum Umit	Lower Saxony	Northern Ger	RL							
15	Buschermöhle Andre	Lower Saxony	Northern Ger	OLNFV	LL	LL	X				
16	Bütüner Sebastian	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe	BBSHLL-F (Ref)	BBSHBL-F (Ref)			
17	Carstens Peter	Lower Saxony	Northern Ger	RL							
18	Ceranic Peter	Lower Saxony	Northern Ger	RL	FBL	FBL					
19	Dylong Ronny	Lower Saxony	Northern Ger	OLNFV	LL	LL	X				
20	Fiedler Marlon	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe					
21	Füllbier Dean-Poku	Lower Saxony	Northern Ger	RL	3.L	3.L		FSH/BZL/B (Ref)			
22	Gauer Rainer	Lower Saxony	Northern Ger	OLNFV	F2BL	RL	X				
23	Goslicki Claus	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe					
24	Hagemann Peter	Lower Saxony	Northern Ger	RL	LL	LL					
25	Hilalspor Haspe Steph	Lower Saxony	Northern Ger	OLNFV	RL	RL					
26	Ibing Paul	Lower Saxony	Northern Ger	OLNFV	RL	RL					
27	John Tim	Lower Saxony	Northern Ger	OLNFV	RL	RL		X			
28	Juerich Olaf	Lower Saxony	Northern Ger	RL							
29	Keller Ricarda	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe					
30	Klingemeyer Hartmut	Lower Saxony	Northern Ger	OLNFV	RL	RL		FSAJ/BL/D (Ref)			
31	Kohmäscher Ottmar	Lower Saxony	Northern Ger	OLNFV	RL	RL	X	BBSJABL-F (Ref)			
32	Krauß Simon	Lower Saxony	Northern Ger	OLNFV	RL	RL					
33	Leßner Theo Schürma	Lower Saxony	Northern Ger	2BL	BL	BL					
34	Lötz Daniel	Lower Saxony	Northern Ger	OLNFV	LL	LL					
35	Lüdeke Janina	Lower Saxony	Northern Ger	3.L	2BL	2BL	X				
36	Martin Sabino	Lower Saxony	Northern Ger	RL							
37	Metzger Yahya	Lower Saxony	Northern Ger	OLNFV	RL	RL					
38	Müller Helmut	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe	X	X	X	X	X
39	Müller Ümitcan	Lower Saxony	Northern Ger	RL	RL	RL					
40	Neumann Hannes	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe					
41	Niemiec Umit	Lower Saxony	Northern Ger	RL				X			FSH/RL/DF (Ref)
42	Olmützer Olaf	Lower Saxony	Northern Ger	RL	3.L	3.L		BuLi3 (AssRef2)			
43	Pawelzik Maxvon	Lower Saxony	Northern Ger	OLNFV	LL	LL					FSH/OLNFV (Ref)
44	Pietsch Terence	Lower Saxony	Northern Ger	OLNFV	RL	RL					
45	Pilz Otto	Lower Saxony	Northern Ger	RL	2BL	2BL					
46	Poppe Steffen	Lower Saxony	Northern Ger	RL	3.L	3.L		BuLi3 (AssRef2)			
47	Pudelko Michael	Lower Saxony	Northern Ger	OLNFV			X	X			
48	Rabe Siegfried	Lower Saxony	Northern Ger	OLNFV	Inter	Inter		BuLi1 (4O)			
49	Römer Denis	Lower Saxony	Northern Ger	RL	3.L	3.L		BuLi3 (AssRef2)			
50	Scheffczyk Theresa	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe	X	X			
51	Scheibke Philipp	Lower Saxony	Northern Ger	Fut	RL	RL	X	X			
52	Schurles Maren	Lower Saxony	Northern Ger	OLNFV	LL	LL					
53	Seidel Kolja	Lower Saxony	Northern Ger	OLNFV	LL	RL	X		X	X	X
54	Stegemann Jannik	Lower Saxony	Northern Ger	OLNFV	AJMe	AJMe					
55	Süßmann Michele	Lower Saxony	Northern Ger	OLNFV			Test JFV (Ref)				
56	Thielemann Stephan	Lower Saxony	Northern Ger	RL			X	X			
57	Trost Benjamin	Lower Saxony	Northern Ger	OLNFV	KL	KL					
58	Tünge Tjabe	Lower Saxony	Northern Ger	Inter					BuLi1 (Ref)		
59	Vornkahl Jan-Christian	Lower Saxony	Northern Ger	OLNFV					FSH/BZL/B (Ref)		
60	Wallasch Timo	Lower Saxony	Northern Ger	BL				BuLi1 (Ref)			
61	Weigel Thomas	Lower Saxony	Northern Ger	RL							
62	Weisbrod Sam	Lower Saxony	Northern Ger	OLNFV	RL	RL					

18.1.8 "Free referee"

By selecting "free referee", you can create a list (PDF document) which shows which referees have **no** appointments, are not deregistered and therefore can be used in the period given (information in the Match date cells).

The date interval is limited to 3 days when the "Free referee" report is generated. An error message appears if the period is exceeded.

Note

Error

Missing or incorrect user entries. Please correct these in order to advance.

Reports SR-116

Report selection

Report type

☐ Refereeing schedule short version
☐ Refereeing schedule long version
☐ Referee allocation
☐ Referee match statistics
☐ Referee exchange matches to
☐ Referee exchange matches from
☐ Matches given to the club
☐ Referee calendar (Excel)
☒ free referee
☐ Referee observations (Excel)
☐ Matches (Excel)

Report options

Referee area

Lower Saxony

Match date

from 02/02/2013

to

30/04/2013

The date interval cannot be bigger than 3 days !

Role

Referee

Qualification

Premier League Lower Saxony
State Tourney
Women Premier League Low. Sax.
State Selection Class
A-Youth Lower Saxony League
NfV A-Youth "Conti" Cup
NfV B-Youth "Conti" Cup
NfV C-Youth "Conti" Cup

Lower Saxony Cup

To generate a report

An error message also occurs if more than 400 referees are found.

Niedersächsischer Fußballverband

Refereearea: Niedersächsischer Fußballverband

Free referee

from 05/04/2013 to 07/04/2013

Name Club	ZIP City Street	Phone	Refereearea	Qual.
--------------	--------------------	-------	-------------	-------

Too many referees (> 400) were found. Limit your search using the filter!

Please limit the search of the area, the roles or the leagues accordingly.



Report selection

- Report type
- ☐ Refereeing schedule short version
 - ☐ Refereeing schedule long version
 - ☐ Referee allocation
 - ☐ Referee match statistics
 - ☐ Referee exchange matches to
 - ☐ Referee exchange matches from
 - ☐ Matches given to the club
 - ☐ Referee calendar (Excel)
 - ☒ free referee
 - ☐ Referee observations (Excel)
 - ☐ Matches (Excel)

Report options

Referee area Match date from to Role

- Qualification
- Premier League Lower Saxony

State Tourney

Women Premier League Low. Sax.

State Selection Class

A-Youth Lower Saxony League

NfV A-Youth "Conti" Cup

NfV B-Youth "Conti" Cup

NfV C-Youth "Conti" Cup

>

>

>

<

<<

Lower Saxony Cup

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https://test.dfbnet.org/sria/servlet/dfb.sport.PdfCreator?Class=dfb.sport.schiri.reports.FreieSchiedsrichter

Niedersächsischer Fußballverband				Free referee	
Refereearea: Niedersächsischer Fußballverband				from 02/02/2013 to 04/02/2013	
Name Club	ZIP City Street	Phone	Refereearea	Qual.	
Akman Thibaut MTV Treubund Lüneburg e.V.			Kreis Lüneburg	OLNFV	
Bott Eimo-Focke TUS Leerhufe-Hovel e.V.			Kreis Wittmund	1KKI	
Buksbaum Ümit SV Tungen e.V.			Kreis Oldenburg-L./ Delmenhorst	RL	
Carstens Peter SV BW Neuhof e.V.			Kreis Hildesheim	RL	
Ceranic Peter TSG Bad Harzburg e.V.			Kreis Nordharz	RL	
Fiedler Marlon SV Adler Messingen 1922 e.V.			Kreis Emsland	OLNFV	
Goslicki Claus SV Emstek e.V.			Kreis Cloppenburg	OLNFV	
Hagemann Peter TUS Sudweyhe e.V.			Kreis Diepholz	RL	
Hilalspor Haspe Stephan FC Rastede e.V.			Kreis Ammerland	OLNFV	
Ibing Paul SV Degersen v.1986 e.V.			Kreis Hannover-Land	OLNFV	
Jurisch Olaf			Kreis Hildesheim	RL	

you are an appointer who has to (re)appoint matches at short notice, it is recommended (for example, for a weekend) to print out two separate lists (one for Saturday and one for Sunday).

Note

18.1.9 Referee observations

Selecting the "Referee observations" option allows you to evaluate the observation results recorded. The output data is in Excel format. When the "Referee observations" report is created, the hit list (number of referees) is limited to 300. If more referees are found, an error message appears.

Reports		SR-116
Report selection		
Report type	<input type="radio"/> Refereeing schedule short version <input type="radio"/> Refereeing schedule long version <input type="radio"/> Referee allocation <input type="radio"/> Referee match statistics <input type="radio"/> Referee exchange matches to <input type="radio"/> Referee exchange matches from <input type="radio"/> Matches given to the club <input type="radio"/> Referee calendar (Excel) <input type="radio"/> free referee <input checked="" type="radio"/> Referee observations (Excel) <input type="radio"/> Matches (Excel)	
Report options		
Referee area	Lower Saxony	
Season	12/13	
Role	Referee	
Qualification	<div> Premier League Lower Saxony State Tourney Women Premier League Low. Sax. State Selection Class A-Youth Lower Saxony League NfV A-Youth "Conti" Cup NfV B-Youth "Conti" Cup NfV C-Youth "Conti" Cup </div> <div> Lower Saxony Cup </div>	
<input type="button" value="To generate a report"/>		

First select the referee area and season you want (the current season is pre-selected) using the drop-down menu, then enter the qualification and role for which you are authorized as a referee appointer.

Save the Excel table generated on your computer first so that you can then format the table as you wish (e.g. hiding or deleting unnecessary columns, setting filter functions to a specific division, etc.).



	A	B	C	D	E	F	G	H	I	J
1	Created on: 11/06/2013									
2										
3	Referee name:	ID number:	QMAX	Role	League	League area	Sub-area	Number of matches p	Number of matches e	Average grade
4										
5	Adler Martin	010000120960	OLNV	Ref	Niedersachsen-Pokal	Lower Saxony	District Hanover	1	1	8,40
6	Adler Martin	010000120960	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Hanover	2	2	8,15
7										
8	Akman Thibaut	010000118392	OLNV	Ref	NIV-A-Junioren-"Conti"-Pokal	Lower Saxony	District Lüneburg	1	0	0,00
9	Akman Thibaut	010000118392	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Lüneburg	5	3	8,60
10										
11	Ament Konstantin	010000105546	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Lüneburg	4	4	8,40
12										
13	Apors Björn	011000136621	OLNV	Ref	Niedersachsen-Pokal	Lower Saxony	District Hanover	1	1	8,40
14	Apors Björn	011000136621	OLNV	Ref	Landesturnier	Lower Saxony	District Hanover	1	0	0,00
15	Apors Björn	011000136621	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Hanover	1	1	8,50
16										
17	Blanquitt Thomas	010000133559	OLNV	Ref	Niedersachsen-Pokal	Lower Saxony	District Lüneburg	1	1	8,10
18	Blanquitt Thomas	010000133559	OLNV	Ref	Landesturnier	Lower Saxony	District Lüneburg	2	0	0,00
19	Blanquitt Thomas	010000133559	OLNV	Ref	B-Junioren Landesturnier	Lower Saxony	District Lüneburg	2	0	0,00
20	Blanquitt Thomas	010000133559	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Lüneburg	3	3	8,33
21										
22	Branig Markus	011000147128	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Hanover	5	4	8,50
23										
24	Buksbaum Ümit	010000095147	RL	Ref	Niedersachsen-Pokal	Lower Saxony	District Weser Ems	1	0	0,00
25	Buksbaum Ümit	010000095147	RL	Ref	A-Junioren Landesturnier	Lower Saxony	District Weser Ems	1	0	0,00
26	Buksbaum Ümit	010000095147	RL	Ref	Oberliga Niedersachsen	Lower Saxony	District Weser Ems	5	0	0,00
27										
28	Buschermöhle Andre	010000133340	OLNV	Ref	Landesturnier	Lower Saxony	District Lüneburg	3	0	0,00
29	Buschermöhle Andre	010000133340	OLNV	Ref	A-Junioren Landesturnier	Lower Saxony	District Lüneburg	1	0	0,00
30	Buschermöhle Andre	010000133340	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Lüneburg	5	4	8,50
31										
32	Bütner Sebastian	011000137754	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Brunswick	6	4	8,43
33										
34	Carstens Peter	010000093003	RL	Ref	Oberliga Niedersachsen	Lower Saxony	District Hanover	1	0	0,00
35										
36	Dylong Ronny	010000129488	OLNV	Ref	Niedersachsen-Pokal	Lower Saxony	District Hanover	1	0	0,00
37	Dylong Ronny	010000129488	OLNV	Ref	Landesturnier	Lower Saxony	District Hanover	1	0	0,00
38	Dylong Ronny	010000129488	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Hanover	3	3	8,47
39										
40	Fiedler Marlon	010000122309	OLNV	Ref	NIV-B-Junioren-"Conti"-Pokal	Lower Saxony	District Weser Ems	1	0	0,00
41	Fiedler Marlon	010000122309	OLNV	Ref	Niedersachsen-Pokal Frauen	Lower Saxony	District Weser Ems	1	0	0,00
42	Fiedler Marlon	010000122309	OLNV	Ref	Oberliga Niedersachsen	Lower Saxony	District Weser Ems	5	3	8,53
43										
44	Füllbier Dean-Poku	010000116461	RL	Ref	Niedersachsen-Pokal	Lower Saxony	District Hanover	2	0	0,00
45	Füllbier Dean-Poku	010000116461	RL	Ref	Landesturnier	Lower Saxony	District Hanover	1	0	0,00
46	Füllbier Dean-Poku	010000116461	RL	Ref	B-Junioren Landesturnier	Lower Saxony	District Hanover	1	0	0,00
47	Füllbier Dean-Poku	010000116461	RL	Ref	Oberliga Niedersachsen	Lower Saxony	District Hanover	2	0	0,00

19. Postponements/reassignment of a match

If a match is postponed by the division manager, one of two things can happen:

1. The appointment of the referee(s) is transferred to the new match date.
2. The referee appointments are cancelled.

In both cases, the appointer and – if possible – the referees are informed of the circumstances. The appointer sees the match in the list of matches as "unallocated" and as a match with a changed date and can make a new appointment if desired.

This also applies to

- exchange of the right to play at home
- new venue
- match cancellation

All these events are managed in the edit fixture list menu item. The referee appointer and – if possible - the referee are informed about these events.

20. Advance information: Different texts for referees and observers

If you want to inform a referee (or observer) about a planned match assignment in advance

The referee receives the information about the division, match date and time, but not the name of the observer

The observer receives the information concerning the match, but not about the planned referee team

The full data – for all roles – is only transmitted upon fixing (as before).

21. Attachment

21.1 Glossary

Abbreviations or terms	
Appointer, referee appointer	This is the person responsible for the allocation of referees. It is generally a referee arbitrator who is responsible for a specific playing area.
Exchange match (EXM)	This term represents matches which are passed on to a different area of responsibility by a referee appointer. This area of responsibility can be a different area, division or team type. The new appointer is then responsible for referee allocation, although he also has the option of passing on the match to a third appointer.
Development program flag	Young/new referees are generally given a development program flag. Automatic appointment uses this development program flag as follows: If the automatic process finds two referees of equal value for a match and one of them has the development program flag, this referee is chosen for appointment.
League	A league is a specific combination of team type and division. His qualification for each role can be assigned to each referee individually as a list of leagues.
Team type	Describes the age class and gender of the players (e.g. men (adults), B juniors etc.).
Referee	This is an official, impartial supervisor of a football match. A referee can have one of the following possible roles: referee, first assistant referee, second assistant referee, fourth official or referee observer. All referees are required to have a license.
Assistant referee	This term describes the person on the touchline, who is often also known as a linesman. Abbreviation: AssRef
Referee pool	A referee pool includes a specific number of referees for allocation to a specific division.
Referee team	A referee team is composed for a specific league (e.g. regional league). A team generally consists of the referee, the 1st assistant referee and the 2nd assistant referee. A team does not need to be complete at the time of appointment.
Restricted dates	These are dates which the referee has blocked (due to holiday, important appointments, etc.). These dates are also called free dates. Other names: exemptions, reservations, blocked times.
Playing area	The hierarchy consists of districts, counties, associations, re-



	<p>gional associations, Germany.</p> <p>League and tournament management is organized in the playing areas.</p>
Referee observer	<p>This is a referee who watches the referees currently in action. In general, the referees do not know that and by whom they are being observed.</p>
Referee area	<p>All playing areas in which a referee can theoretically be used.</p>
Referee qualification	<p>Qualifications are allocated at league level.</p> <p>The referee is authorized to referee matches in any league allocated to him.</p>
Division	<p>The number of teams of the same team type within a playing area that play against each other in a season.</p>
Team leader	<p>In general, when a team is entered for a referee, he is the team leader.</p>
Preliminary appointment	<p>A preliminary appointment blocks the referee for the corresponding date, but no notification or publication occurs yet. The appointment can be taken back.</p>

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